

DVR & Dr HS
MIC College of Technology
Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion _____

DVR & Dr HS
MIC College of Technology
Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,
Principal
Diploma

To,
Maintenance I/c

Please arrange to execute the following works in Diploma Principal, Examcell Room Diploma

S.No	Description of the Work	Person to be contacted
1. ✓	Intercom Phone - Principal Room (Diploma)	Completed [Signature] 14/11/23
2. ✓	Inter com Phone - Examcell Room (Diploma)	
3.	Door Curtains (SP) Examcell Room (Diploma), Window Curtains (1)	
4.	Mesh for 3 windows	
5.	Door Mats - 5	

Indenter [Signature] HOB [Signature] 14/11/23

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

WORK INDENT

From,

22/11/23

Please arrange to execute the following works in ECE

S.No	Description of the Work	Person to be Contacted
------	-------------------------	------------------------

1.	Land line Repair	HOD ECE
----	------------------	---------


Indentor

work Completed.
on
22/11/23.


HOD

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

Please arrange to execute the following works in ECF (1306)

S.No	Description of the Work	Person to be Contacted
1*	23 Sockets-panels	

work completed
9/11/23

T. Sri Devi
Indenter

Ch. J. Paul
HOD

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Krookhacharla, Krishna District, Pin: 511184, A.P. India.
Phone No: 08678-273333

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Krookhacharla, Krishna District, Pin: 511184, A.P. India.
Phone No: 08678-273333

WORK INDENT

From,

Library

To,

16/10/2023
Sri. K. Venkateswara Rao
Incharge
Maintenance

Please arrange to execute the following works in Library

S.No	Description of the Work	Person to be contacted
1	T. Narendra Sitting Chair Repaired	T. Narendra Babu

[Signature]
Indenter

*Chair problem
Solved*
[Signature] *[Signature]*

Devotional Vaidika Research & Training Institute
MIC College of Technology
Kanchi, Tamil Nadu, India - 605 006
Phone No. 0420 2211149

WORK ORDER

From Boys Hostel I/c

To Maintenance I/c
Mr. Venkateshwaran P.

Please arrange to execute the following work in Boys Hostel (in Rd Side Room)

S.No. Description of the Work Permissible by contract

- ① Ceiling Fan Repair
- ② ~~Ceiling LED lights repair~~

Approved
30
K. V. Rao

28/11/22

Work Completed

02
staff

DVR & Dr.HS
MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

DVR & Dr. HS
MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

A.A. Prasad
Head - CSE

To, Mr. Venkateswar Rao
I/C Maintenance

Please arrange to execute the following works in CSE dept.



S.No	Description of the Work	Person to be contacted
1.	Telephone - 2/wire	A.A. Prasad


Indenter


HOD

1104 - Tube light - (1) - (CSE dept)




I/C Maintenance


DVR & Dr HS
MIC College Of Technology
Kanchikacherla, Krishna District Pin.521185, A.P, India
Phone No: 08678-273535

WORK ORDER

To _____

Execute the following work

Person to be contacted for details _____

Probable date of completion _____

Date of Completion _____

TC Maintenance

DVR & Dr HS
MIC College Of Technology
Kanchikacherla, Krishna District Pin.521185, A.P, India
Phone No: 08678-273535

WORK INDENT

12/4/2023

From Bed

Please arrange to execute the following works in Bed department.

S.No	Description of the work	Person to be contacted
1.	Room-2107 - fan switch.	M. Satya Narayana
2.	✓ 2302 - light - switch Board.	
	✓ 2306 - light	
P. Savelly Indetor	✓ 2307 - light, fan.	
	✓ 2308 - light	
	✓ 2206 - light	HOD



15/4/23

6500 + 45 505

67 709
505 7

DVR & Dr HS
MIC College Of Technology
Kanchikacherla, Krishna District Pin.521185, A.P, India
Phone No: 08678-273535

WORK ORDER

To

Execute the following work

Person to be contacted for details _____

Probable date of completion _____

Date of Completion

I/C Maintenance

DVR & Dr HS
MIC College Of Technology
Kanchikacherla, Krishna District Pin.521185, A.P, India
Phone No: 08678-273535

WORK INDENT

From BED Dept.

Please arrange to execute the following works in BED

S.No	Description of the work	Person to be contacted
1.	Switch of the water dispenser in 2nd floor in BED, to be replaced.	Maintenance I/C Mr. VenkateshwarRedi


Inceptor



Completed
by 
11/4/22


HOD

DVR & Dr. HS

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

DVR & Dr. HS

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

Please arrange to execute the following works in AI & IT

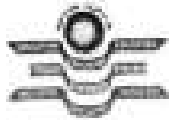
S.No	Description of the Work	Person to be Contacted
1	1133 - fan repair	Mr. prakas2

Indentor 
16/3/2023.

work completed

17/3/23

HGD 
16/3/2023.



WORK INDENT

From
 Dr. B. K. Karimakarao
 Associate professor
 EEE Department.

To
 Maintenance
 Department.

Please arrange to execute the following works in EEE Department

S.No	Description of work	Person to be contacted
------	---------------------	------------------------

1.	Fan repair in EEE Staff rooms. 1220	
----	--	--

[Signature]
 HOD, EEE

B.K. Karimakarao



work completed
[Signature]
 24/6/23

WORK ORDER

To *[Signature]*

Execute the following work

Person to be contacted for details _____

Probable date of completion _____

I/C ITSS

Date of completion

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,
Central Library

To,
I/C Maintenance

Please arrange to execute the following works in Library.

S.No Description of the Work Person to be contacted

1. changes of window
drawing glass
2. Gypsum board fitting in
damage area.

work complete
in the library
22/2/23
HOD

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

BEO department

To,

Venkatelabaramangam

Please arrange to execute the following works in physics lab, 2301.

S.No	Description of the Work	Person to be contacted
1.	MCB replacement	Mr

t.l.sarada
Indenter

HOD

Work completed
t.l.sarada

DVR & Dr. HS

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

DVR & Dr. HS

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From,
CSE Department

TO
Mr. K. Venkateswara rao Genl

Please arrange to execute the following works in CSE Department

S.No Description of the Work Person to be Contacted

- | S.No | Description of the Work | Person to be Contacted |
|------|-----------------------------|------------------------|
| 1. | Plug Box Problem - 2 | Mr. Anjini Rao |
| 2. | Window glass - Seminar hall | |


Indentor


HOD


Work Executed

21/3/2023

To,

Mr. P. V. Rao
Maintenance
M/C column & tiers.

DATE-31/3/23.
Kanchi Kachina.

Work detail

P D Dept. Tube lights 3. ✓
Socket - 1 X

Work cleared.
ABR
31/3/23

ABR
31/3/23

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

ITSS department

Please arrange to execute the following works in

Girls hostel & Library &
generator room

S.No

Description of the Work

Person to be Contacted

1. network up-link cables stry @ 03 in girls hostel
2. o/c cable alteration in library
3. o/c cabl alteration in generator room

Indentor






HOD

Work Completed


Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchibhotla, Krishna District, Pin: 511140, A.P., India.
Phone No: 08678-273333

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchibhotla, Krishna District, Pin: 511140, A.P., India.
Phone No: 08678-273333

WORK INDENT

From,

Central Library

To,

I/C Maintenance

Please arrange to execute the following works in: Library

S.No	Description of the Work	Person to be contacted
------	-------------------------	------------------------

- | | | |
|----|---|--|
| 1. | Breaking of Glass
in Reference Section
on 2nd floor | |
|----|---|--|

Indrathilak


HOD


Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology

Kanchikacherla, Krishna District Pin-521 189, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology

Kanchikacherla, Krishna District Pin-521 189, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

M. Suresh Kumar
Exam cell COE

To,

K. Venkateswara Rao
Exam cell

Please arrange to execute the following works in Exam cell.

S.No	Description of the Work	Person to be contacted
1	Lights not working	
2	Fan sound	
3	Dod	

Indenter

[Signature]

[Signature]
HOD

Work Completed

M. Suresh Kumar
12/10/22

[Signature]

DVR & Dr. HS

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

DVR & Dr. HS

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From

A. Prasad

90 *Mr. Venkateswara Rao*

Please arrange to execute the following works in *CSE*

S.No	Description of the Work	Person to be Contacted
1.	<i>Telephone - 250 -</i>	<i>Mr. Anjun Rao</i>
2.	<i>Telephone - 251</i>	<i>Mr. Anjun Rao</i>
3.	<i>Window glass - CSE Seminar hall</i>	<i>Mr. Anjun Rao</i>

A. Prasad
Indentor

A. Prasad
HOD

Telephone - 250 -
Completed
11/1/2022

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,
HOD-ME

To,
Incharge maintenance
Venkateswanna gowd

Please arrange to execute the following works in Dept. of mechanical Engineering

S.No	Description of the Work	Person to be contacted
1.	Land line dept. phone (also) in not working	HOD-ME
2.	water leakage in dept	

Indenter



Venki

HOD



work completed
26/11/23



WORK INDENT

Dt: 10.01.2023

From

ISS

To

Mr. K.V. Rao

Elc. Maintenance

Please arrange to execute the following works in _____

S.No	Description of work	Person to be contacted
1.	OFC Cable - ITIS TO GIRLS HOSTEL with power	Mr. Chandan
2.	" " TO BED Block - with power	
3.	CC Can cable for BED Block - 03 floors ⁰¹ part side building	
4.	- ROOM no: 2106	

*Completed
K.V. Rao*



Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

[Signature]
10.1.23

[Signature]

WORK ORDER

To

Execute the following work

Person to be contacted for details _____

Probable date of completion _____

IC Maintenance

Date of completion

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

Mechanical Engineering

To,

Maintenance

Please arrange to execute the following works in Mechanical Dept

S.No	Description of the Work	Person to be contacted
1.	Tube Light - Staff Room	K.Supriya
2.	LAN connection - Staff Room	K.Supriya

Supriya
Indenter

AS
HOD

Total work completed on 18/1/23

AS
18/1/23



WORK INDENT

Dt: 23.01.2023

From

VARUN KALLI
 HEAD - ITS

To

Mr. K.V. Rao
 E/C - Maintenance

Please arrange to execute the following works in Sem Hall's at Lights in ITS.

S.No	Description of work	Person to be contacted
1.	Concealing of Adm Cable in Seminar Halls (CSE, EEE, ECE)	Mr. Babu
2.	Lights in ITS - NSF WORKING.	

Completed on 24/1/23

23/1/23



Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

WORK ORDER

To

Execute the following work

Person to be contacted for details _____

Probable date of completion _____

I/C Maintenance

Date of completion

DVR & Dr. HS

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

DVR & Dr. HS

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From

A. Prasad - CSE

To. Mr. K. Venkateswara Rao

Please arrange to execute the following works in CSE

S.No	Description of the Work	Person to be Contacted
1.	Power Supply repair to Projector in dept Conference Room.	Mr. Anjuri Rao
2.	Sockets Repair in dept Seminar hall.	Mr. Anjuri Rao


Indentor


HOD


1-Work Completed.
A. Prasad
26/1/2023

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

22/8/2022

Please arrange to execute the following works in Civil

S.No	Description of the Work	Person to be Contacted
1.	1221 - Fan is not working (It's very urgent)	Sureshwar / G. Chintan

Indentor

Fan is changed (replaced)
working
Sureshwar

HOD

Devinent Venkata Ramana & Dr. Himá Sekhar
MIC College of Technology
Kanchibhotla, Krishna District, Pin: 521160, A.P., India.
Phone No: 0854-272333

WORK ORDER

To,

Execute the following work

Person to be contacted for details: _____

Probable date of Completion: _____

IC Maintenance

Date of Completion

Devinent Venkata Ramana & Dr. Himá Sekhar
MIC College of Technology
Kanchibhotla, Krishna District, Pin: 521160, A.P., India.
Phone No: 0854-272333

WORK INDENT

From,

LIBRARY

To,

IC Maintenance

Please arrange to execute the following works in Library

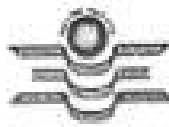
- | S.No | Description of the Work | Person to be contacted |
|------|--------------------------|------------------------|
| 1. | change of Tube light - 7 | |
| 2. | ceiling fan problem - 1 | |





work completed
in the library


12/12/12



WORK INDENT

DL: 02-12-2022

From

HEAD - IT S

To

Mr. Venkateswar Rao
JL - Maintenance.

Please arrange to execute the following works in _____

Work ① ②
S.No Completed

Description of work

Person to be contacted

- 1. 70 Rack hallmount
- 2. replace EEE cable to office
- 3. Can cable tray 2.55 to library

Mr. chander

Require Pipes

Mr. H V Rao
Said Not
Possible



WORK ORDER

To

Execute the following work

Person to be contacted for details _____

Probable date of completion _____

IC Maintenance

Date of completion

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,
G. RAJESH
HOD, Diploma

To,
In charge maintenance

Please arrange to execute the following works in Diploma Dept.

S.No	Description of the Work	Person to be contacted
1.	Room NO: 6101 - problems with termite	Gopi

Indenter


HOB

96666 60012

39/165

26480

DVR & Dr. HS

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

DVR & Dr. HS

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

TO
Mr. Venkateswara Rao
Maintenance Dept.

Please arrange to execute the following works in _____

S.No	Description of the Work	Person to be Contacted
------	-------------------------	------------------------

- | | | |
|----|---|----------------|
| 1. | Repair of benches
(CSE-Seminar hall) | Mr. Anjun Rao. |
| 2. | Lock - CSE Conference
Room. | |


Indentor


HOD

DVR & Dr. HS

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

DVR & Dr. HS

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

CSE Department

TO

Mr. K. Venkateswara Rao Jani

Please arrange to execute the following works in _____

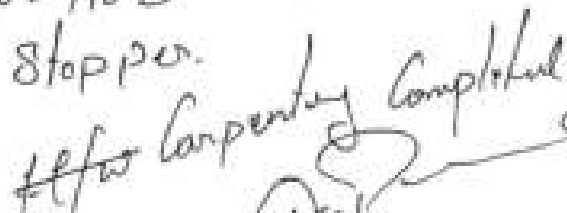
S.No	Description of the Work	Person to be Contacted
1.	Room NO - 1109 Switch Board Problem	Mr. K. Arjun Rao
2.	Room No - 1110 Batches - ⑤	
3.	Room No - 1104 A Door lock Problem	


Indentor


HOD

 Room No - 1108
Door Stopper.



 Help Carpenter Completed

 Electrician Completed

DVR & Dr. HS

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180. A.P., India.

Phone No: 08678-273535

WORK ORDER

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Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

DVR & Dr. HS

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180. A.P., India.

Phone No: 08678-273535

WORK INDENT

From,
CSE Department

TO
Mr. K. Venkateswara Rao Guru

Please arrange to execute the following works in CSE Department.

S.No	Description of the Work	Person to be Contacted
1 ✓	1104 - HOD Cabin Tube light not working	Mr. K. Arjun Rao Attender
2 ✓	1111 - Dept. Staff room-2 Tube light Not working	
3 ✓	1112 - Class Room Socket Problem.	


Indentor


HOD


Work Completed


Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

4/2/2023

Please arrange to execute the following works in CE [GE, TE & CT LABS]

S.No	Description of the Work	Person to be Contacted
2114	1. GE Lab - Fan Ⓢ, Tubelights Ⓢ	J. Venugopala Rao
2115	2. TE Lab - MCB Problem	
2116	3. CT Lab - Tubelights Ⓢ CT	

J.R.
Indentor

*Work completed
for
Indentor
4/2/23*

J. Venugopala Rao
HOD 4/2/23

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK INDENT

DE : 24.09.22

From,

Varun Kanti
HEAD, I/G

Please arrange to execute the following works in OFC Caying.

S.No	Description of the Work	Person to be Contacted
1.	ISS - to - Girls Hostel	Mr. Charan
2.	ISS - to - Main Gate	
3.	ISS - to - Auditorium	
4.	Generator Room - to - Auditorium	
5.	Boys Hostel - to - Generator Room	

Indenter


HOD

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

BED Department

Please arrange to execute the following works in BED Department

S.No	Description of the Work	Person to be Contacted
------	-------------------------	------------------------

1.	Intercoms Not working	
----	-----------------------	--


200, 201

200 completed
S L R

14/10/22


HOD


Bed Dept


HOD

45000
33000
75

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

521250
11.5.2017

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Lead

I/C Maintenance

Date of Completion

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,
HOD, Diploma

To,
I/C Maintenance

Please arrange to execute the following works in Diploma HOD Room

S.No	Description of the Work	Person to be contacted
1.	Tube lights repair in HOD room	Dr G. RAJESH
2.	Lock repair in HOD room	"

[Signature]
Indenter

[Signature]
HOD

Serial No. 1 completed
[Signature] 27/9/22

Boys hostel

24/9/22
Ranabikshu

- Water cooler repair
- Washing Machine repair
- Provide the clothes wire
- Ground Floor

1. Room no 1 tube light 1 b door mirror LED light
2. Room no 4 tube light 1 door mirror fan →
3. Room no 5 Tube light 1 starter, plug

1st Floor

- | | | |
|-----------|-----------|--------------------|
| Room no 1 | light - 2 | LED light, starter |
| Room no 3 | light - 1 | LED light, |


2nd Floor

- | | | |
|-----------|-----------|---------------------|
| Room no 2 | light - 1 | starter - 2 |
| Room no 4 | light 1 | mirror, starter - 1 |
| Room no 6 | Fan 1 | fan problem, |

Window Curtains repair

Ground Floor

- | | | |
|-----------|-------|-----------|
| 1st Room, | FAN | capacitor |
| 3. Room | check | |

Forwarded to
Mr. Ranabikshu

24/9/22

fan capacitor - 2 no's

Starter - 4 no's

LED tube lights - 3 no's

~~23/9/12~~

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

WORK INDENT

From,

dt: 26/9/2022

Please arrange to execute the following works in CWIL

S.No	Description of the Work	Person to be Contacted
1221	lights Problems ②	█ / staff / students
1222	Fan is slowly running ①	
1223	Fan Problem is stuck, sound not running ①	
1224	lights Problems ②	
1225	Fan Problems ②, Fan is not fixed ①, water leakage from slab	
1227	Fan ①, light ①, light connections is disarray ①	

Indentor

Substantif
HOD

Note & Once check, If any Benches, Drawing Tables, and stools in all class rooms are broken, remove them & replace them immediately.

Remarks: No: 1222 ②, 1223 ③, 1224 ②, 1225 ②, — Benches
1226 D.Table ① of stools — ③, 1227 D.Table ⑤ of stools — ④

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
 Kanchikacherla, Krishna District Pin-521 180, A.P. India
 Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion


Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
 Kanchikacherla, Krishna District Pin-521 180, A.P. India
 Phone No: 08678-273535

WORK INDENT

From,
 CSE Department

To,
 Maintenance

Please arrange to execute the following works in CSE

S.No	Description of the Work	Person to be contacted
✓ 1112	Door lock	 HOD
✓ 1113	Door lock, Light	
✓ 1114	Door lock, Light	
✓ 1109	Door lock, window	
✓ 1108	Door lock	
✓ 1107	Door lock, window, Light	
✓ 1105	Door lock, window	
1111	Fan X — Pending	
✓ 1144	Window (lab-3)	

Handwritten notes:
 ✓ Carpentary work completed
 ✓ Mechanical work completed
 ✓ Indent of
 ✓ 30/6/22

DVR & Dr. HS
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

DVR & Dr. HS
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

Please arrange to execute the following works in AI & IT Dept

S.No	Description of the Work	Person to be Contacted
1	Intercom at Lab 4 server room	K. Venkateswara Rao Sr. Mr. Arjun Rao

2 1131 fan not working

3 1148 tubelight in staff room
Fan Not working.

Indentor

28/9/2022

28/9/2022

Work completed 29/9/2022

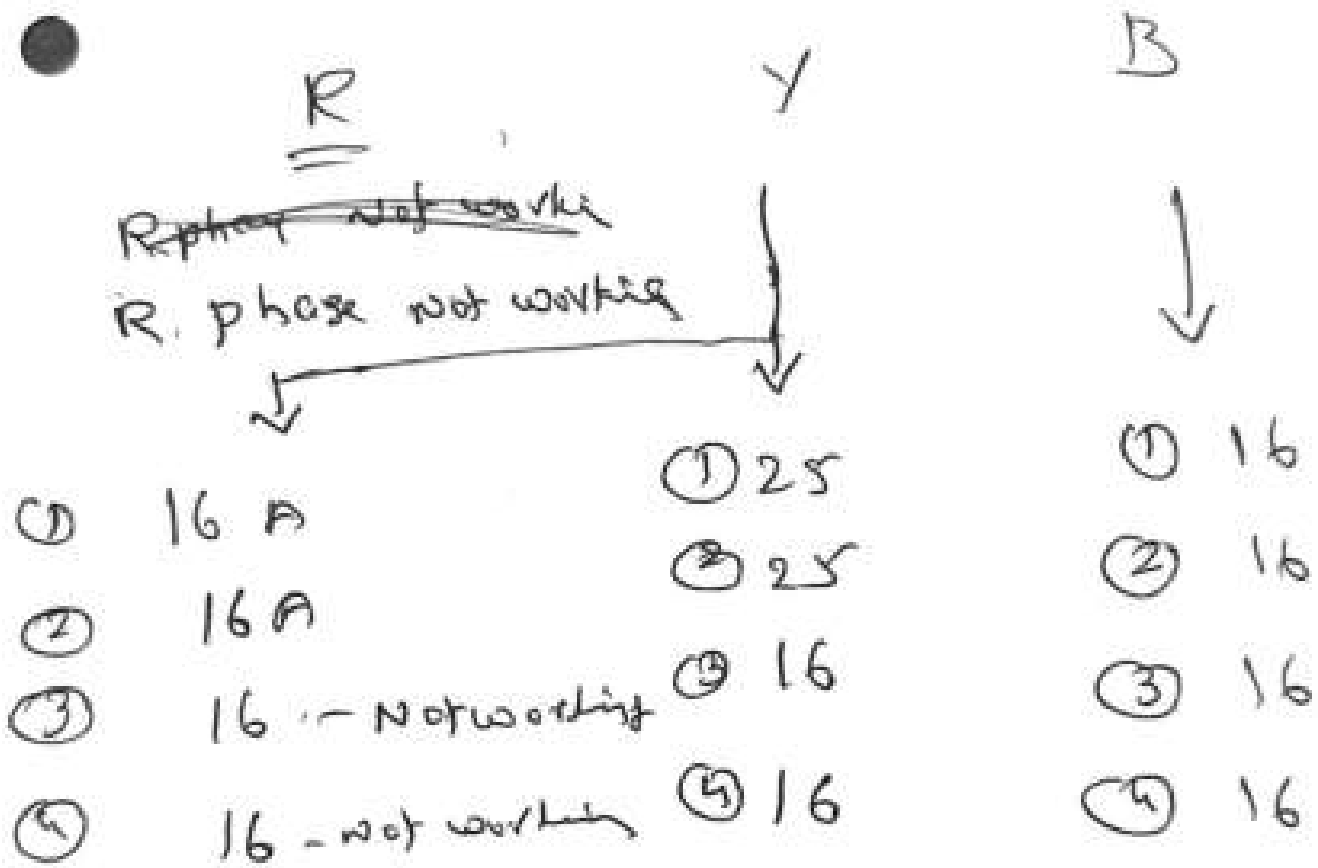
<u>Room No</u>	<u>Model</u>	<u>Switches</u>	<u>Shocks</u>	<u>Plates</u>	<u>Dorms</u>
2107	GM	1	—	—	—
2104	GM	10A ¹)	—	—	—
2103	GM	10A +1 = 2	—	16 model plates - 1	—
2102	GM	10A 2	—	2 model plates - 1 2 model plates - 1	—
<u>I Floor</u>					
2202	GM	—	—	16 model plates - 1	—
2203	GM	20A - 2	—	—	—
2204	GM	10A - 6	—	6 model plates - 1	—
2204 Fringes	GM	10A - 1	—	—	—
2206	GM	—	—	2 model plates - 2	—
2207	GM	20A - 1	—	—	—
<u>I Floor</u>					
2302	GM	10A - 1 20A - 1	—	2 model plates - 1	—
2304	GM	10A - 4	—	—	—
2306 Fringes side	GM	20A - 1	—	—	—
2306	GM	20A - 1 10A - 2	—	—	—

Room no. 1147

Computer lab - 1

Legrand 24mc3 - 003 Bar
without inside sheet

C - 40 A H PL. - 4 pole mc3.



All single pole mc3. Legrand

31-5-22

Room no: 1146

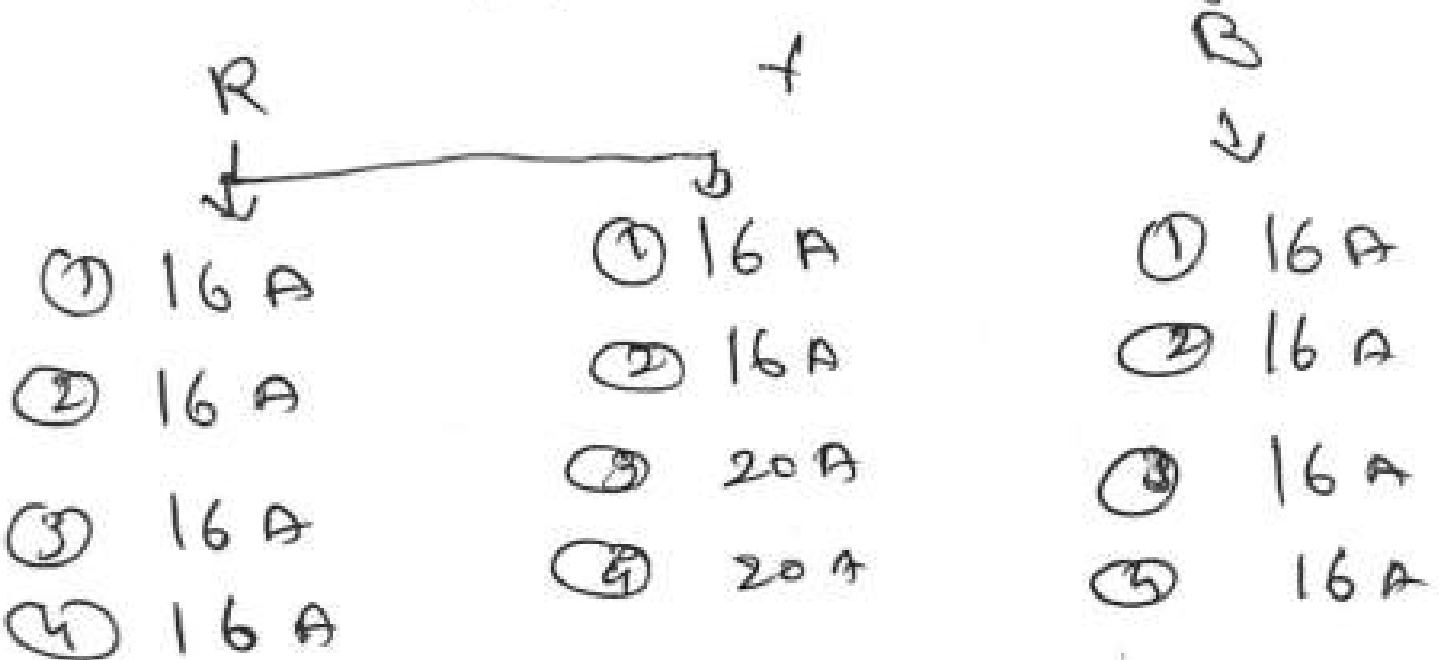
Computer lab- 2

Legrand 24 mcb. Box

with out Inside Sheet

C-40. 3 pole legrand mcb

Y phase not working



All mcb Legrand make

Room no: 1144

Computer lab - 1

C-40 A 3 pole mc3 Legrand

with out Inside Sheet

R

X

B

① 16

① 16

① 16

② 16

② 20

② 16

③ 16

③ 20 - HPL

③ 16

④ 16

④ 20 HPL

④ 16

Room no. 1141 Computer lab 4

C-40 4 pole HPL mc3

R y

- | | | |
|----------|----------|------------------------|
| ① 20 HPL | ① 20 HPL | ① 10 20 HPL |
| ② 20 HPL | ② 20 HPL | ② 20 HPL |
| ③ 20 HPL | ③ 20 HPL | ③ 20 HPL |
| ④ 20 HPL | ④ 20 HPL | ④ 20 HPL |
| ⑤ 20 HPL | ⑤ 20 HPL | ⑤ 20 HPL |
| | ⑥ 16 LG | ⑥ 20 HPL |

old 00 Bm

3 pole - 63 mc3 Layer - ②

2 No2

Room no: 1140

Compla - 5

① Old MCB Box -

without ~~door~~ Door

● ① 4 pole Counter

② 63A 4 pole MCB Legnd

③ ~~63A~~ 3 pole MCB Legnd

R

Y

① 25A

① 25A

② 25A

③ 25A

All Legnd

④ 25A

● C-40 3 pole MCB

R

~~24A~~
Y

⑤

① 10

① 16

① 20

② 10

② 16

② 10

③ 16

③ 16

③ 16

④ 10

④ 16

④ 16

⑤ 20

⑤ 20

⑤ 10

All MCB - Legnd Mark

TABLES WORK CLASSROOMS

06/06/2022 - CIVIL - 1222, 1223, 1224, 1225,

[CIVIL BRISTOL - 1226, 1227]

07/06/2022 - EEE - 1215, 1216, 1217, 1218,

08/06/2022 - EEE (Lab) - 1207, 1208, 1209, 1210,

08/06/2022 - ECE (Lab) - 1310, 1311, 1312, 1st floor

08/06/2022 - ECE [classroom] - 1317, 1318, 1319,

09/06/2022 - 1321, 1322, 1323, 1320,

09/06/2022 - 1327, 1328, 1329, 1330 [ECE Lab - 1331]

10/06/2022 - 1336, 1337, [ECE Lab - 1338, 1340]

10/06/2022 - MECH Lab workshop - 2113,

CIVIL Labs - 2115, 2116, 2129, 2130,

DRAINAGE - 2128

J. Vero
M. York
10/06/2022

1327, 1328, 1329, → Backside Street

ROOM NO:	back sheets	ROOM NO	
6101	0	2102	0
6102	1 blue	2103	0
6103	11 blue	2106	1
6104	0	2107	1
6108	0	2119	0
6109	0	2120	1
6110	0	2121	0
6111	0	2123	0
1106	0	2124	0
1107	0	2125	0
1108	0	2127	0
1109	0	2128	0
1112	0	2131	0
1113	0	2132	1
1114	0	2202	2
1121	1 New	2203	0
1122	1 "	2206	3
1123	2 "	2207	0
1124	1 "	2302	0
1125	0	2303	11
1129	0	2306	5
1130	0	2307	2
1131	0		
1132	0		
1133	0		

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
 Kanchikacherla, Krishna District Pin-521 180, A.P. India
 Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
 Kanchikacherla, Krishna District Pin-521 180, A.P. India
 Phone No: 08678-273535

WORK INDENT

From,

Girls Hostel warden,

To,

Venkatarama Rao garu,

Please arrange to execute the following works in _____.

S.No

Description of the Work

Person to be contacted

Ground Floor :- corridor light - 1 Starter - 1
 ✓ office light - 1 shade bulb - 1
 Dining room - 2 lights HOD bulb - 1
 washing room - Fan problem
 13/1/22

Indenter

First Floor :- Room NO - 103 - 2 Tub lights. OK
Room NO - 115 - Fan problem Capacitor
" " - 118 - Fan problem Capacitor
123 - Fan problem fan problem
117 - Fan problem Capacitor
110 ~~12~~ - Fan problem - fan problem
Room NO 101 - Fan problem Capacitor
1 side Bugo sockets " in staircase

2nd Floor :- Room NO - 213 - 2 Tub lights bulb - 2
Starter - 1

or
work completed
13/5/22

M. Prudhvi

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
 Kanchikacherla, Krishna District Pin-521 180, A.P. India
 Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
 Kanchikacherla, Krishna District Pin-521 180, A.P. India
 Phone No: 08678-273535

WORK INDENT

From,

Girls Hostel warden.

To,

Venkateswara Rao Garu.

Please arrange to execute the following works in _____

S.No	Description of the Work	Person to be contacted
------	-------------------------	------------------------

- Ground Floor :- 1) Corridor light 2 steps with Dining Room
Room Numbers :- 07 - Fan wood Room 8000 (H. Padu)

Indenter	→ 16 ✓ sockets problem, switch board	HOD
	→ 22 - Tubelight blub	Starty M.
	→ 23 - Tubelight ✓	

→ Land phone → Ring Tone ~~asat~~ ~~ewo~~ ~~elao~~ ~~wigmo~~
~~Siadu~~ ~~ewo~~ ~~ewo~~. Rewind fan - 1 no's
 Starter - 1 no's
 Bulb - 6 no's
 LED tube - 4 no's

1st Floor :-
 Room no :- 101 Tubelight - bulb - 1 starter - 1
 Room no - 103 Fan problem Rewinding fan
 " " - 105 Tube light - starter - 1
 " " - 119 - Fan - ~~LED tube light~~ ^{capacitor} - 1
 " " - 111 - Fan slow ~~no~~ ~~ewo~~ ~~elao~~ ~~fan~~ ~~capacitor~~
 Room no - 112 - Fan ✓ " " ~~LED tube light~~
 Tube light - starter, bulb - 1
 Room no - 113 - Tube light - starter,
 " - 116 - " " - LED tube light
 Library room → Tube lights - (2) - starter, bulb - 1
 Library (2) → ✓ Fan - 1 sound ~~no~~ ~~ewo~~ ~~elao~~ ~~ewo~~ ~~ewo~~

● 2nd Floor :-
 Corridor light - 1 - LED tube ~~light~~ ~~light~~
 Bath room Right side - 3 lights starter - 1 3
 Room no - 205 - 2nd Fan: Rewinding fan - 1
 Room no - 209 - 1st light - starter - 1 bulb - 1
 Room no - 210 - Fan ✓
 Room no - 212 - Fan ✓
 Room no - 220 - 1st light - starter - 1
 Room no - 214 - Tub light - starter - 1
 Room no 204 - tub light - bulb - 1

work completed
 20/6/22

[Signature]

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180. A.P India

WORK ORDER

To

Execute the following work

Person to be contacted for details _____

Probable date of completion _____

I/C Maintenance

Date of completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180. A.P India

WORK INDENT

From

Department of Mechanical Engineering
DVR & DRHS MIC College of Technology
Kanchikacherla

To

The Maintenance

Please arrange to execute the following works in Mechanical Department

S.No	Description of the Work	Person to be contacted
1.	DOOR Lock holders - 3 Rooms (1120, 1121, 1125)	K.SUPRIYA

Supriya
29/6/2022

RC
29/06/22

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To, *Maintenance Purchase*

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion _____ I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From, *BED*

To, *Maintenance.*

Please arrange to execute the following works in *Staff Room & Classroom*

S.No	Description of the Work	Person to be contacted
1.	<i>Lights not working</i>	<i>Room no</i>
2.	<i>fan</i>	<i>2110</i>

[Signature]
adenter

HOD
[Signature]

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180. A.P India

WORK INDENT

From

HOD, MECHANICAL

To

1/c MAINTENANCE

Please arrange to execute the following works in MECHANICAL CLASS ROOMS

S.No

Description of the Work

Person to be contacted

- ① ROOM No:- 1125 :- MAIN DOOR FIXATION (main door.)
- ② " " :- 1121 :- WINDOWS .. (windows.)


22/06/22
HOD-ME

Hon. Sudeep

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India

Phone No: 08678-273535

WORK INDENT

From,

HOD, Diploma

To,

IC Maintenance.

Please arrange to execute the following works in Diploma Shed Class rooms

S.No	Description of the Work	Person to be contacted
①	Room No. 6111 - Switch board, main door fixators	Switch Board Venkateshware Rao Sir
②	" 6110 - Switch board - Switch Board	
③	" 6103 - Switch board	
④	" 6101 - Switch board, main door fixators	
	Indenter	
⑤	Staff Room 6102 - ceiling lights LED - 3 New fixators	
⑥	Room No: 6105 (Boys Toilet) - Switch board - 5 Switch Panels	

D. D.
HOD 22/6/22

Indenter :- V. Gopi

Boys hostel

Date: 27/6/22

Ground Floor

Room No 1	Tube light	1	sticker, hand lift
Room no 6	Tube light	2	LED set
Room no 7	Pen slow	1	✓ for Capis

1st Floor

Room no - 4 : Pen - 1 -

2nd floor

Room no 4 - Pen - 1 - for Capis

Price not cooling ✓

Work is complete ✓
 Forwarded to
 Mr. b.v. Rao
 Head branch.


 27/6/22

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

Dr. C. Sai Chaitanya Kumar
Dept of CE

To,

Venkateswara
Maintenance Dept

Please arrange to execute the following works in 1104.

S.No

Description of the Work

Person to be contacted

1

Fan is not working
in FIVE CABIN
(TWO FANS).


Indenter


HOD

1. Maintenance incange - BED - 2 fan - 3 lights
2. BED Department - 2107 Switch Board
3. BED Department - Data Room side etc
4. BED Department - 2 floor - 2207. fan problem
5. computer room - 1 fan - 2208
6. 3 floor 2201 - fan
7. " 2306 - 1
8. 2308 - Switch Board - 1
9. 2310 - fan - light
10. MED Department - 2 lights - 2105
11. ..

and 7 10 + 20

~~Room 2201~~
~~2202~~
 2203

2+2+3+4
 2+1+4+5

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District/Pin-521 180, A.P. India
Phone No: 98678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District/Pin-521 180, A.P. India
Phone No: 98678-273535

WORK INDENT

Vandana
From,
Central Library

To,
I/C Maintenance

Please arrange to execute the following works in Library.

S.No Description of the Work Person to be contacted

1. Intercom phone is (142)
not working

2. Tubelight - 4

work completed
in Library

on 4/7/22

[Signature]

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK INDENT

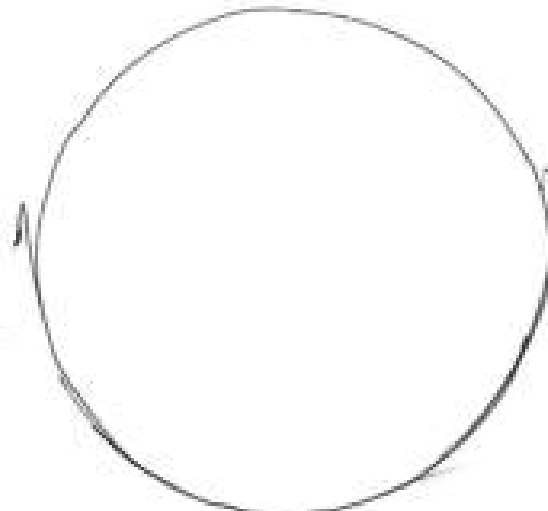
DATE: 02/07/22

From,

Please arrange to execute the following works in CIVIL DEPARTMENT

S.No	Description of the Work	Person to be Contacted
①	Arrange Key for desk	ASHOK KUMAR

SAK
Indentor



SAK
HOD
I/G

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

HOD Diploma

To,

I/C Maintenance.

Please arrange to execute the following works in Diploma HOD room (128)

S.No Description of the Work Person to be contacted

1.

one fan not
running fast


Dr. G. RAJESH

2.

one fan making
noise.


Indenter


HOD

Completed

15/6/22

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

WORK INDENT

From,

Please arrange to execute the following works in ECE

S.No	Description of the Work	Person to be Contacted
1.	1321 - 1 Fan	
2.	1329 - 1 Fan & Switch Board	
3.	1330 - 2 Fan	
4.	1322 - 1 Fan	

Ch. Prudh
Indentor

work completed

Ch. Prudh

Ch. Prudh
HOD

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

Please arrange to execute the following works in civil Department

S.No	Description of the Work	Person to be contacted
1	1222 - Fan (1)	Maintenance I/c
2.	1227 - Fan (3) repair completed	Venkateswararao SV


Indenter

Work Completed
on 16/6/22


HOD 16/6/22

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK INDENT


From,
CSE Department

TO
Mr. K. Venkateswara Rao
Sar.

Please arrange to execute the following works in CSE Department

S.No	Description of the Work	Person to be Contacted
1.	1111 - 4 Tube lights	Mr. K. Arjun Rao Attender.


Indentor

wokke canchika



HOD



Baba
96949/8286

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

L/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

dt: 23/2/2012

Please arrange to execute the following works in Civil

S.No	Description of the Work	Person to be contacted
1. 1223	ALL lights ①, Fans ② not working Damage One Switch	Maintenance Dept.
2. 1224	Fan ① not working and need 4 socket (3pin) plug Box ① light ① not working	
3. 1227	3 lights not working → fan capacitor replaced one fan	
4. 1222	Fan ①, lights ② not working → fan problem	
5. 1224	light ① not working	
6. 1226	lights ③ not working → 2 fan not working	

Indenter

HOD

1227 LED tube lights - 2uo's
starter - 1uo
fan capacitor - 1uo

1226 LED tube lights - 2uo's
starter - 1uo

1222 - LED tube light - 1uo
starter - 1uo

1223 - LED tube lights - 4uo's
fan switch - 1uo

1224 starter - 1uo

Above requirements
are correct completed

P
2/5/22

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

Head, Basic Engg

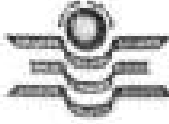
To,

Maintenance I/C

Please arrange to execute the following works in _____

S.No	Description of the Work	Person to be contacted
1.	1207- Fan & light networking switches in the class room networking Bunches repair	aj HOD

Indenter



Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

WORK INDENT

20.04.2022

From

VARUN APALLI
HEAD, IBS

To

Mr. Venkateshwar Rao
LOCALITY, MAINTENANCE

Please arrange to execute the following works in Mr. MALS. PRASAD.

S.No	Description of work	Person to be contacted
1.	LAN CABLING WID EACH ROOM - GIRLS & BOYS HOSTEL.	
2.	BIO METRIC DEVICE RELOCATE (FROM STORE (GP) TO ^{OLD} NLS ROOM (GP)	

~~3.~~

[Signature]
Date

Devineni Venkata Ramana & Dr. Hima Sekhar



MIC College of Technology

WORK ORDER

To

Execute the following work

Person to be contacted for details _____

Probable date of completion _____

I/C Maintenance

Date of completion

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

Mechanical Department

To,

The Maintenance

Please arrange to execute the following works in Mechanical Department

S.No	Description of the Work	Person to be contacted
------	-------------------------	------------------------

1.	1123 Room - Light & socket not working	} R. SUPRIYA
----	--	--------------

2.	1126 Room - Fan & light not working
----	-------------------------------------

3.	1127 Room - Fan not working
----	-----------------------------

Indenter

Supriya 15/5/2022

[Signature]
HOB

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin - 521 180, A.P. India

Phone No: 08678 - 273535

WORK INDENT

26.08.2022

From

Vasun Patel
ISS

Please arrange to execute the following works in OFC Cabling

S. No.	Description of the Work	Person to be contacted
1.	SERVER ROOM (1731) TO MESSAGE NETWORK ROOM (Lab-02)	
2.	SERVER ROOM TO EEE Comp Lab.	

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin - 521 180, A.P. India

Phone No: 08678 - 273535

WORK ORDER

To,

Execute the following the work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
 Kanchikacherla, Krishna District Pin-521 180, A.P. India
 Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
 Kanchikacherla, Krishna District Pin-521 180, A.P. India
 Phone No: 08678-273535

WORK INDENT

From,

Girls Hostel warden,

To,

Venkateswara Rao Gaddu

Please arrange to execute the following works in _____

S.No	Description of the Work	Person to be contacted
------	-------------------------	------------------------

- | | | |
|----|--|--|
| 1) | Room NO - 208 - Fan ebbakuvastab. | |
| 2) | (paw) atar sarakuvastab. sarakuvastab. | |

Indenter

[Signature]

[Signature]
 HOD
 work completed
[Signature]
 20/1/22

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK INDENT

From,
IT Dept.

TO
Mr. K. Venkateswara Rao

Please arrange to execute the following works in IT & IT Dept.

S.No	Description of the Work	Person to be Contacted
------	-------------------------	------------------------

1. ✓ 1129 - light Problem

2. ✓ 1131 - light Problem

3. ✓ 1133 - light Problem

4. ✓ 1134 - light Problem

Mr. K. Arjun Rao

Indentor

Mr. Arjun Rao

Arjun Rao

Mr. K. Arjun Rao
HOD

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

WORK INDENT

From,
CSE Dept.


TO
Mr. K. Venkateswararao Sir,

Please arrange to execute the following works in CSE Department.

S.No	Description of the Work	Person to be Contacted
1.	1113 - 1 fan NOT WORKING	Mr. K. Arjun Rao


Indentor


HOD

DVR & Dr HS
MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
 Phone No: 08678-273535

WORK ORDER

To, _____

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion _____

I/C Maintenance

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
 Phone No: 08678-273535

WORK INDENT

From, _____

Mechanical

To, _____

Maintenance

Please arrange to execute the following works in Mechanical.

S.No	Description of the Work	Person to be contacted
1. 1125	- Switch Board	R. Ranjith Kumar
2. 1124	- LED Tube Lights	
3. 1123	- LED Tube Lights.	
	- Switch Board (Projector Switch) ✓	
Indenter _____		
4. Students Bench Repair		
1122	- 1 Bench	✓ no plank. 2 repaired 1 - no plank.
1123	- 1 Bench	
1124	- 3 Bench	
		HOD _____

Reddy

- ① Room No, 1125, - 6A switches - 2
TUBELIGHTS - 2
sockets - 2
- ② Room No, 1124, - LED TUBELIGHTS 1
sockets - 1
- ③ Room No, 1123, - TUBELIGHTS - 1
sockets - 1
3. model plates - 1 ✓
20A. switches - 1 ✓
16A. sockets - 1 ✓



Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To, Maintenance Incharge,
MIC College of Technology

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535


 V. V. Srinivas

WORK INDENT

From, BED, Department
Physics.

Please arrange to execute the following works in Physics lab ROOM NO: (2301)

S.No	Description of the Work	Person to be Contacted
1	2 fans repair in Physics lab (Room No.) (2301) & Tube light - 2	
2	Tube light in (Room No. - BED Staff room 2110)	

Work completed.



Indenior


HOD

(ph Lab)

2301

sem capacitor - 2 no's

2110.

B. ED Start Room -

LED tube light - 3 no's

tube bulb - 1 no

Starter - 3 no's

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

IC Maintenance

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

HOD, Diploma

To,

IC maintenance.

Please arrange to execute the following works in Diploma Block.

S.No	Description of the Work	Person to be contacted
1.	Repair of benches	Mr. Prasad (Asst prof)
2.	Repair of switches	Civil.
3.	Repair of ceiling	
4.	new lights	

Indenter
F.P. [Signature]

[Signature]
HOD

Reddy

6101 - Seth - 1

6103 - LED, Lightes - ~~1~~ 3

6104 - LED, Lightes - 6 + 1 = 7

6108 - LED, Lightes - 1 + 1 = 2

6109 - LED, Lightes - 1

6110 - LED, Lightes - 1

LED
New. Lightes - 6 nos

Devineeni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

Devineeni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

Girls Hostel warden,

To,

Venkateswara Rao Gaddu,

Please arrange to execute the following works in _____

S.No

Description of the Work

Person to be contacted

First floor :- Room no - 101 Fan problem + power etc.

Indenter

HOD

work completed

[Signature]
15/9/22

[Signature]
15/9/22

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Ra Raddy

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From, *Girls Hostel warden.*

To, *Venkateswara Rao Gow*

Please arrange to execute the following works in _____

S.No	Description of the Work	Person to be contacted
	<i>Ground Floor - Room No - 7 - Fan - 1 light - 1</i>	
	<i>Room No - 8, 10, 11, Rooms - light - 3</i>	
	<i>Indenter T.V Room No 1 - Fan - 2, light - 1</i>	<i>HOD <i>Shy</i> 12/8/22</i>
<i>15</i>	<i>Room - light - 1 [Room No - 16 eA 2 fans, 2 lights]</i>	
	<i>MCU & other works. (as per room no.)</i>	

- office set - Tub light - 1 ✓
- Intercom phone - 2 sockets ✓
- office Big lights 2 ✓
- SIK Room - light - 1 ✓
- Room NO - 21 - light - 1 ✓
- Bath rooms set - 3 lights ✓

First Floor :-

- Room NO - 114 - light ✓
- Room NO - 117 - light ✓
- Room NO - 124 - Fan ✓

Third Floor :-

- Room NO - 204 - Fan problem ✓
- Room NO - 202 - 4 sockets ✓
- Room NO - 211 - light - 1 ✓
- Bath rooms - lights - 2. Right side ✓
- Bath rooms - lights - 2. Left side ✓

Telephone pending ✓
work completed

✓
✓

Gr. Floor

Room No, 7 - Fan ~~not~~ Beating

Room No, 8, - Tubelights started - 1

Room No, 10, - OK

Room No, TV, 12, Fan capacitor - 2

Room No, 15, - started - 1

Room No, 16, Power OK,
Office room, started - 1

Room No, 21, OK

Bathrooms, - started - 1

I Floor

Room No, 124, - Fan working

Room No, 117, - Tubelights.
started - 1

Room No, 114, - OK

II Floor

Room No, 202, sockets - OK

Room No, 204, Fan capacitor - 1

Room No, 211, - Lights - 1
started - 1

Bath Room, - started - 2

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 09678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 09678-273535

WORK INDENT

From,

HOD-ME
MECHANICAL ENGINEERING Dept

To,

maintenance department
A. Venkateswarra garud

Please arrange to execute the following works in MECHANICAL ENGINEERING.

S.No	Description of the Work	Person to be contacted
①	Change the power supply of CE lab from ifuelo lab to CE lab	
②	change the power supply of lab from metallurgy lab to CE lab	

AS
Indenter

AS
HOD

work completed
A. Venkateswarra garud

AS
Indenter

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

WORK INDENT

From,

27/7/2022

Please arrange to execute the following works in CIVIL

S.No	Description of the Work	Person to be Contacted
1.	3-pin sockets - 4 + 1 switch with GOK	HOD, CE / Saridhar


Indentor

Completed work
on 28/7/22
By
Subbarao
28/7/22


HOD

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

dt:- 8/8/2022

Please arrange to execute the following works in Civil

S.No	Description of the Work	Person to be Contacted
1.	1221 - Fan Problem is stuck & sound (change the Fan)	Saundhar / Tejas sir


Indentor


HOD

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,
Central Library

To,
I/C Maintenance

Please arrange to execute the following works in Library.

S.No	Description of the Work	Person to be contacted
1.	Changing of window glass	




I am Glass factory work completed in library.
 16/8/22



WORK INDENT

04.08.2022

From

Varenu Balaji
 Head ICS

To

Mr. Venkateswar Rao
 I/c Maintenance

Please arrange to execute the following works in Principal sir Office

S.No

Description of work

Person to be contacted

1.

LED Projector screen fixing in
 Principal sir Cabin

Mr. Chauda.

(Signature)
 Mr. Chauda

Completed on 5/8/22

(Signature)
 5/8/22



Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

WORK ORDER

To

Execute the following work

Person to be contacted for details _____

Probable date of completion _____

01-19
 01-10
 4-19 - 100

250 - 108
 988 497

I/C Maintenance

Date of completion

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

WORK INDENT

From,
CSE



TO:-
Mr. K. Venkateswara Rao,
Maintenance Department.

Please arrange to execute the following works in CSE Department.

S.No	Description of the Work	Person to be Contacted
1.	✓ 1108 - Door Problem	Mr. K. Arjun Rao
2.	✓ 1112 - window door Problem	
3.	1105 - Power Socket Problem	


Indentor


HOD


Item ①, ② Completed. 

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT


From,

Dept. Mechanical

To,

The Maintenance

Please arrange to execute the following works in Mechanical Dept

S.No	Description of the Work	Person to be contacted
1.	Room NO - 1120 - Door Lock repair ✓	K. SUPRIYA / V. Gopi  HOD
	- 1121 - Door lock " ✓	
	- Door Glass " ✓	
	- Window Glass " ✓	
	- 1123 - Window Glass " ✓	
	- 1125 - Door Lock " ✓	


Indenter
27/7/22

eg work completed except window glass (1121)





WORK INDENT

From, HOD
 Diploma Department

To
 I/c, maintenance.

Please arrange to execute the following works in Diploma class Rooms

S.No	Description of work	Person to be contacted
6108	Switches, lights, bench repair, fan Regulators, 3 fans not working	Grass Cutting
6104	Switch board	
6103	Sealing sheets adjustment	
6102	Sealing sheets adjustment	



Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology

[Signature] 27/7/2022

WORK ORDER

To

work completed on
 28/7/2022
 R. Prasad 28/7/2022

Execute the following work

Person to be contacted for details _____

Probable date of completion _____

Date of completion

I/C Maintenance

- 6108 - Suths - 4
- 6104 - " - 1
- 6101 - Fan. Repairing. - 1

[Signature]

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
 Kanchikacherla, Krishna District Pin-521 180, A.P. India
 Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

DC Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
 Kanchikacherla, Krishna District Pin-521 180, A.P. India
 Phone No: 08678-273535

WORK INDENT

From,

Girls Hostel warden.

To,

Venkateswararao Gouda.

Please arrange to execute the following works in _____

S.No	Description of the Work	Person to be contacted
------	-------------------------	------------------------

	Ground floor :- office et - Tublight - 2 - Starter - 1 Show lights - 2 Fan - 1	HOD
--	--	-----

Indenter:

ROOM NO - 05 - Fan - 1 - Capacitor
 Tublight - 1 - Starter 2/club - 1
 Washing Room - Fan - 1 Capacitor

First Floor :- Room 00 - 101 - Fan sound ವಿಸ್ತಾರ Reving - 1
Rection Room - (2) Fan sound ವಿಸ್ತಾರ.
Room - 09 - warped switch.

Third Floor :- 210-Room - Fan problem - 2 ✓ - ~~capacitor~~
Rection Room [Library] - Fan problem - 2 capacitor Reving.
Room - 222 - Fan ವರ್ಕಿಂಗ್ = capacitor - 1.

work completed
Suf
27/7/22

Capacitor - 4
starter - 2
bulb - 1
Reving fan - 2

Boys hostel

To,
Mr. K.V. Rao
Maintenance

At Water Cooler
account
at host mess for work.

Work details

Ground Floor

1. Room no 1	:	Tube light	2	5101
Room no 23	:	Tube light	1	5102 LED light - 1
Bath room		FAN ✓	1	LED light - 1
		led light	1	✓ LED choker no

1st Floor

✓ Room 4		FAN for 1	fan
Room 3		Tube light	1

2nd Floor

Room no 3		Tube light	1	starter
Room no 4		Switch	1	Switch
Bath room		Tap Legur.		

Work Completed Sr.

Planned Purchase the above work

S/S. 14/7/22


13/7/22

Vandana
[Signature]



Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

WORK INDENT

Date: 15.01.2022

From

Vandana Kallu
Head, ISS

To

Maintenance I/c
Mr. Venkateswara Rao

Please arrange to execute the following works in ISS - (Server Room)

S.No	Description of work	Person to be contacted
1.	ISS - ITSS Network Cabling	Chander [Signature]

some work done
[Signature]



Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

WORK ORDER

To

Execute the following work

Person to be contacted for details _____

Probable date of completion _____

I/C Maintenance

Date of completion

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

CSE Department

To,

Maintenance


Please arrange to execute the following works in CSE Staff room.

S.No	Description of the Work	Person to be contacted
1.	1111 - fan Not working	Mr. K. Arjun Rao, Attender.


Indenter




HOD

Work completed
for


Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
 Kanchikacherla, Krishna District Pin-521 180, A.P. India
 Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

L/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
 Kanchikacherla, Krishna District Pin-521 180, A.P. India
 Phone No: 08678-273535

WORK INDENT

From,

Girls Hostel warden,

To,

Venkateswara Rao Grent.

Please arrange to execute the following works in _____

S.No	Description of the Work	Person to be contacted
------	-------------------------	------------------------

→ Office of Fan - 1 @ Kanchikacherla. - Capacitor - 1

→ O23 ROOM of - 2 Fans @ Kanchikacherla. - Capacitor 2
 24/5/22

Indenter

→ ROOM NO - 108 of - 1 Tube light - start up

→ ROOM NOS 9, 10, 15 of - 3 Tube lights.

- Room NO - 201 - Tub light - 1 ok ✓
→ Room NO - 220 - Tub light - 1 ok ✓

fan cap. - 3
starter - 2
bulb - 1

work completed
Shafiq
24/5/22

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,
Library

To,
I/C Maintenance

Please arrange to execute the following works in Library.

S.No Description of the Work Person to be contacted

1. Problem of power
 supply in digital
 library

Problem
Solved
Ash
23/1/20

Indenter




Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

~~H. Venkata Ramana~~
HOD, Diploma

To,

I/C Maintenance

Please arrange to execute the following works in Diploma shed.

S.No - Description of the Work Person to be contacted

1. Lights in the Class rooms

2. Fans ~~to~~ are working but very slow. — Completed by Prasad Telephone

3. ~~at~~ Green board problem in II DECE room
Indenter Prasad HOB

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From, Physics Lab,
BED Dept.
Room NO. 2301

To, Maintenance Dept.
Mr. Venkateswar Rao

Please arrange to execute the following works in Room No 2301, Physics Lab

S.No	Description of the Work	Person to be contacted
1.	Ceiling fan not working	—
2.	Tube light " "	" "
3.	Electrical work for dark room	

Indenter: K. Sarada

HOD

Work completed

K. Sarada
4/5/22

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

29.4.2022

WORK INDENT

From,
COE

To,
K. Venkateswara R.

Please arrange to execute the following works in Exam cell.

S.No	Description of the Work	Person to be contacted
1	Fan repair	


Indenter


HOD

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From: *Bed*

Please arrange to execute the following works in _____

S.No	Description of the Work	Person to be Contacted
------	-------------------------	------------------------

1)	<i>fan not working - Room no - 2203</i>	
----	---	--

Indenter

*Work completed
29/4/12
K. Sarada.*

[Signature]
HOD

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

Please arrange to execute the following works in VLSI Lab (1306)

S.No	Description of the Work	Person to be Contacted
------	-------------------------	------------------------

1.	power supply problem	
----	----------------------	--

2.	socket problem	
----	----------------	--

3.	socket	
---------------	-------------------	--

Completed

T. Sri. Divi.
Indentor 25/04/2022.

Ch. Paul
HOD

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India

Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India

Phone No: 08678-273535

WORK INDENT

From,

Girls Hostel warden

To,

Venkateswara Rao Guleri

Please arrange to execute the following works in _____

S.No

Description of the Work

Person to be contacted

Room no - 06 Room warden switch Board problem was arise.
Room no power stop.

Indenter

Obbice el fan - 1 slow start was not working.

Room no - 22 - socket and wires were not working.

HOD


22/11/22

Capertor

✓ 1st Floor - Room no - 102 - Tubelight - 1 - starter →
Main door problem (lock)

→ Room no - 118 - study table & stool.

✓ → Library Room no - 1 Light - LED tubelight

2nd Floor ✓ Room no - 202 Fan & window - Revolving fan
✓ Room no - 213 Fan 1 glass & stool - Revolving fan
Tubelight - 1 - bulb

✓ Reception Room no - Fan - 1 & window - capacitor
Room no - 217 - Fan problem - capacitor

✓ Room no - 106 Tubelight Problem - 1 - bulb

work completed

Shilpa

22/24/22



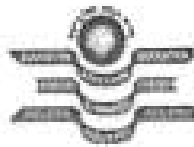
WORK INDENT

From

To

Please arrange to execute the following works in _____

S.No	Description of work	Person to be contacted
------	---------------------	------------------------



WORK ORDER

To

Dr: S/O/22

Mr. Venkateswarlu
 Maintenance Incharge

Execute the following work → ① Boys Hostel

Person to be contacted for details → ② Ground Floor - W/O Cable Laying, device installation

Probable date of completion → Mr. MNS Prasad

③ Tube light - not working - 2 nos.

IC Maintenance

Date of completion

7 April

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion _____

I/G Maintenance

WORK INDENT

From,

Dr:- 4/12/24

Please arrange to execute the following works in Civil Engineering

S.No	Description of the Work	Person to be contacted
1. 1226	Light ① ✓	Venkateswar Rao Maintenance I/C
2. 1227	Fans ③, lights ② } Not working	
3. Room locks	③ Any locks No locks	
4. 1227	Room lock is cutting & remove	


Indenter


HOD 4/12


Prabhakar

* Pick marks is completed work — 
7/12/24

WORK ORDER

To,

Execute the following work.

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

WORK INDENT

From,

Please arrange to execute the following works in TAP

S.No	Description of the Work	Person to be Contacted
1.	LED lights Not working	J. Padmaja, Jr. ASST.


Indentor 12/10/19


HOD I/G T&P

Civil indent

1222 . 6 Amp switches . 2 no's OK
fan capacitor - 1 no. - OK

1224 → LED tubelight . 1 no - OK

1222 . Room fan 1 no's problem winding

By Subhant
6/5/22

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535



WORK INDENT


From,


Dr. G. RAJESH
HOD, Diploma


To,

Sri. Venkateswara Rao
I/C Maintenance

Please arrange to execute the following works in Diploma HOD room (Room No. 1128)

S.No	Description of the Work	Person to be contacted
1.	Plug sockets in HOD room	Dr. Rajesh
2.	Flush tank repair in HOD room	Dr. Rajesh ✓ 


Incharge


HOD

BED Dept

2110	→ spilt	Conference Room	MITSUBISHI	problem
		HOD Room	L.G	problem
2208	- spilt cassite	Computer Lab	MITSUBISHI 4 no's	problem
	spilt	Server Room	L.G	problem
2308	spilt	HOD Room	L.G	problem
2201	cassite	Computer Lab	Daikin - 2	OK ✓

Mechanical

1127	spilt	HOD cabin	L.G	problem
1128	spilt	Rajesh sir Room	L.G	problem

ITSS

1138	Spilt	Vaibhav garu	L.G	problem
	spilt	Server Room	MITSUBISHI	OK ✓

IT Dept

1141	cassite	Lab. 4	2 no's Mitsubishi	problem
1145	spilt	HOD Room	L.G	problem

C.S.E Dept

1139	Cassite	Lab. 6	2 no's Mitsubishi	OK ✓
1140	cassite	Lab. 5	2 no's Mitsubishi	OK ✓
1142	cassite	Lab. 3	2 no's Daikin	OK ✓
			1 no' Daikin	problem
1141	cassite	Lab. 2	2 no's Daikin	OK ✓
			1 no' Daikin	problem

1140 - Cassite Lab-1 2no's Daikin → OK ✓
1no Daikin → ~~OK~~ Problem

1143 Spilt Cse HOD Room LG - Problem
Spilt Conference Mitsubishi - OK ✓

1110 Cassite Seminar hall Daikin 2no's - OK ✓
1no - Problem
EEE Dept

1205 Cassite Seminar hall Daikin 2no's OK ✓
1no Problem

1206 Spilt Electric Simulation Room Mitsubishi - 1no } Problem
Daikin - 1no }
LG - 2no }

1220 Spilt HOD Room LG Problem
Entrance Mitsubishi OK ✓

1209 Spilt Staff Room LG Problem

Exam Cell 10

1204 Cassite Entrance Daikin OK ✓
Spilt Staff Daikin OK ✓
Spilt HOD Room 2no's Daikin OK ✓

1203 Cassite Principal Room Daikin OK ✓
Chairing Room LG - OK ✓

	Cassite	Chairman sir	- Daikin	OK ✓
	Spilt	V.C Sir Room	- Daikin	- problem
	spilt	M.D Sir Room	Daikin	OK ✓
	spilt	C.Eo Sir Room	Daikin	- OK ✓
1237	spilt	All Room (TEP)	Daikin 1.5 (ton) OK	
			Daikin 1 (ton) OK	
				6

Library

1231	spilt	Digital Library -	LG - 2 no's problem
		Vijay Room	LG - 1 no problem
		HOD Room	LG 1 no problem
		Reading Room	Mitsubishi 5 no's ✓ OK
			2 no's problem
			11

E.C.E Dept

1341	spilt	Staff Room	LG 1 no problem
1301	spilt	HOD Room	LG 1 no problem
	spilt	Confirance Room	Mitsubishi 1 no ✓ OK
1306	Cassite	VLSI Lab	Daikin 2 no's ✓ OK
	Cassite	Seminar hall	Daikin 2 no's problem
			Daikin 1 no ✓ OK
1309	Cassite	Computer Lab	Mitsubishi 2 no's problem
			10

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08578-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08578-273535

WORK INDENT

From,


Dept of ECE

Please arrange to execute the following works in Department library

S.No Description of the Work Person to be Contacted

1. Fans (library room staff) 1313
2. Tube light (" ")
3. Staff toilet room Bulb


Indentor


HOD

Work Completed
Bulb wanting


Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details: _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

Please arrange to execute the following works in Repair ECE Dept.

S.No	Description of the Work	Person to be Contacted
1.	Repair of Tables (a) class room Tables (b) Lab tables	HOD
2.	AICA LAB Board fixing AC&DC LAB Board fixing	HOD


Director


HOD

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India

Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India

Phone No: 08678-273535

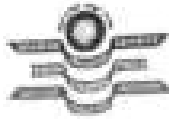
WORK INDENT

From,
HoD, Diploma

To,
Incharge, Maintenance

Please arrange to execute the following works in Diploma Block

S.No	Description of the Work	Person to be contacted
1.	room 600 (fan)	power socket in the class room - for projector
2.	6101, 6103, 6104, 6105, 6109, 6110, 6111 (fan)	LED lights are not working
Indenter	3. plug socket in Diploma HoD room (1128)	HOD <u>(Signature)</u>



WORK INDENT

From
 EEE Department

To
 maintenance Dept

Please arrange to execute the following works in EEE Department (Room no: 1206)

S.No	Description of work	Person to be contacted
1.	Electrical simulation Lab (Room no: 1206)	systemy Key Board Racks Repair = 30
2.	Chairs Repair = 08	
3.	New chairs Required = 10 (not given new chairs)	

[Signature]
 HOD, EEE
 15/3/22

staff etc: N.Vene



WORK ORDER

To

Computer Racks Repaired - 29 ✓
 Chairs Repaired = 5 ✓
 @

Execute the following work

Person to be contacted for details N. Venu Babu, EEE dept

Probable date of completion _____

N.Vene
 22/3/22

I/C Maintenance

Date of completion



WORK INDENT

From
EEE Department

To
Maintenance department

Please arrange to execute the following works in Room No: 1206 (Electrical simulation lab)

S.No	Description of work	Person to be contacted
------	---------------------	------------------------

1

Air conditioning (A/c) Repairs
1206


H/O ECE



WORK ORDER

To

Execute the following work

Person to be contacted for details _____

Probable date of completion _____

I/C Maintenance

Date of completion

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India

Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India

Phone No: 08678-273535

WORK INDENT

From,

Department of Mechanical Engineering

To,

Maintenance Incharge

Please arrange to execute the following works in Mechanical Block

S.No	Description of the Work	Person to be contacted
------	-------------------------	------------------------

1.	✓ 1125 - Socket Problem - Light Problem	K. Supriya
----	--	------------

2.	1123 - Light, Fan Switch Fan, Socket Problem
----	---

Indenter

Supriya
24/03/22

1126 - New Switch Board & Sockets

KS
24/03/22
HOD

work completed
↓

Devineni Venkata Ramana & Dr. Hitesh Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details: _____

Probable date of Completion _____

Date of Completion _____ I/C Maintenance

Devineni Venkata Ramana & Dr. Hitesh Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From, central library

To, I/C Maintenance

Please arrange to execute the following works in Central Library

S.No	Description of the Work	Person to be contacted
1.	4 Fans problem (bearing)	
2.	1 Tubelight set & 3 Tubelight	
3.	Painting section Intercom Problem	

Indenter

HOD

All work completed
22/2/22

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India

Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India

Phone No: 08678-273535

WORK INDENT

 Raddy

From,

To,

HOD ME

Please arrange to execute the following works in Mechanical Lab

S.No	Description of the Work	Person to be contacted
	wall fan, mops, tube light and electrical connections to Lab	

Indenter

HOD



- ✓ 2119 Production Technology Lab → wall fans (3) ✓
wood lathe → power supply problem
- ✓ TE Lab → wall fans (7)
- ✓ Machines Lab → wall fans (5), Tube light (7)
- ✓ Hydraulics Lab → Maching MCPs (4) 10 Amps, 6 Amp
wall fans (3), tube lights (3), motor concrete
- ✓ HPI Lab → Tube light (1)
- ✓ Fuel Lab → wall fans (2) three job main MCPs
- ✓ Work shop → wall fans (1), Tube light (1)

① Production Lab - 3P. 40AMS. MCP - 1 ✓
1P 10AMS - MCP - 2

② Machines Lab -
- 3P. 32AMS MCP - 1 ✓
- 3P 10AMS MCP - 2 ✓
- 1P - 6AMS - MCP - 3

③ Fuels Lab - 3P, 20AMS. MCP - 1 ✓
1P 6AMS MCP - 1 ✓

④ TE Lab - 3P 20AMS - MCP - 1 ✓
1P 6AMS - MCP - 2

3P. 40A - 1
3P - 32A - 1
3P - 10A - 2
1P - 10A - 2
<hr/>
1P 6A - 6
1P 10A - 2

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance



WORK INDENT

From,

dt: 8/4/2022

Please arrange to execute the following works in Civil

S.No	Description of the Work	Person to be contacted
✓ T221	Fan ①, light ①	Maintenance I/C
✓ T222	Fan ②,	
1224	Fan ①,	
✓ 1225	Fan ②, Light ①	
✓ T226	light ③,	
✓ 1227	Fan ①	
	Not working Condition	


Indenter


HOD

Fans work is in pending
Remaining all completed
By
Subsant
14/4/22

DVR & Dr.HS
MIC College of Technology
Indent Form

Date : 21-04-2022

To
The In-charge,

Please issue the following items for our AI& IT Department use.

S.NO	Description of the Item	Purpose	Quantity
1	White marker board (4 x 4)	dept	1 No
2	Table top glass	''	''
3	Water Cooler	''	''
4	Door mat	''	''
5	Pen stand	''	''
6	Wall clock	''	''

Signature of Indenter

Signature of the HOD

Signature of the In-charge

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.

Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.

Phone No: 08678-273535

WORK INDENT

From, HOD

AI & IT Dept



Please arrange to execute the following works in AI & IT Dept.

S.No	Description of the Work	Person to be Contacted -
1	Lobby fans not working (last 2 fans)	Mr. Arjun Rao
2	Fan Regulator not working in AI&IT HOD room	"
3	Lobby A.C is not working	"
4	light in AI&IT dept girls washroom	"

Indentor

10

Completed for V. Sai Mohan 30/5/22

HOD

10
30/05/2022



Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

WORK INDENT

From : EEE

To

Maintenance

Please arrange to execute the following works in EEE department - EM lab R.NO: 2125

S.No	Description of work	Person to be contacted
1.	Flood repair work.	Maintenance Dept.
Lab Technician JPS	Lab Incharge K. Srinivas	HOD, EEE [Signature] [Date]



Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

WORK ORDER

To

Execute the following work

Person to be contacted for details _____

Probable date of completion _____

I/C Maintenance

Date of completion

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 0678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 0678-273535

WORK INDENT

From,

Librarian

To,

I/C Maintenance

Please arrange to execute the following works in Central Library

S.No	Description of the Work	Person to be contacted
1.	Replacing of broken window glass (two) in central library Reference section.	

Indenter

[Signature]

[Signature]

[Signature]

works completed in
library
4/2/22

4398 930197

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

WORK INDENT

From,

Dept of AI & IT

Please arrange to execute the following works in Department of AI & IT

S.No	Description of the Work	Person to be Contacted
1	Lights in (Ladies & gents) washrooms 1148	Mr. prakash.
2	Door mat for washroom 1148	

Indentor 

HOD 
07/02/2021

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK ORDER

To,



Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

VARUN KACLI,

DT: 10.01.2022

Please arrange to execute the following works in Lab-02,03 Computer Lab.

S.No	Description of the Work	Person to be Contacted
------	-------------------------	------------------------

1.	Computer Lab-02,03 MCB - problem.	
----	--------------------------------------	--



Indentor

40 3906 - 2M₂ - Work Completed.
A. P. S. e

HOD To/In

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
 Kanchikacherla, Krishna District Pin-521 180, A.P. India
 Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion _____ I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
 Kanchikacherla, Krishna District Pin-521 180, A.P. India
 Phone No: 08678-273535

WORK INDENT

From,
DMS

To,
I/C Maintenance

Please arrange to execute the following works in _____ DMS

S.No	Description of the Work	Person to be contacted
Room 1324	Plug Points - 2	} Painting (4 - Room) HOD 25/11/21
1325	Plug Points - 2 (1 repair)	
1326	Switch Board, Plug Points - 2	
1327	Lights - 2, Fan, chairs for Students Board.	

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India

Phone No: 08678-273535

WORK ORDER

To,

007

g/m

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India

Phone No: 08678-273535

WORK INDENT

From,

EEE Dept

To,

Maintenance Dept

Please arrange to execute the following works in EEE Dept Room No 1210, 1209

S.No	Description of the Work	Person to be contacted
1	Room - 1210 - doors lock Remodng	
2	Room - 1209 - doors Lock Remodng	

N. Ven
Indenter


HOD

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,



Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,
Mechanical dept


To, Maintenance.

Please arrange to execute the following works in Mechanical Dept.

S.No	Description of the Work	Person to be contacted
1.	Switch board connections for projects in all class rooms 5 class rooms	1121 OK 1122 OK 1123 OK 1124 OK Supriya.
2.	Bulb in faculty washroom	1125 OK

Indenter

11/5/2021

WORK completed



11/5/2021

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK ORDER

To,



Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK INDENT

From, *CSE Department*

Please arrange to execute the following works in _____

S.No	Description of the Work	Person to be Contacted
1.	Tubelight - CSE office - 1104	OK Prakash ✓
2.	Tubelight - Tubelight, Socket - 1111	OK Prakash. led. seats ✓



Indentor



HOD



Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Handwritten signature

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

AI & IT Dept

Please arrange to execute the following works in AI & IT Department

S.No	Description of the Work	Person to be Contacted
<i>Sl. No</i> 1	<i>OK</i> Tube Lights in 11480 th light in wash-room	EUB-LE-D-1 Mr. Prakash.
2	Tube lights & fans in 1130	
3	Notice board to be placed at AI & IT Dept	
4	Iron safe Almarah (3), Library books Almarah (1) 6. Water Hidge (1)	HOD <i>Almarah</i>

Almarah

Done

Electrical works (1, 2) completed
to



WORK INDENT

From

To

[Handwritten signature]

Please arrange to execute the following works in _____

S.No	Description of work	Person to be contacted
------	---------------------	------------------------



WORK ORDER

To

Franchise Maintenance,
 Mr. Venkateswar Rao,

Dt: 11-12-2021

Execute the following work

Person to be contacted for details ITSI related works - Mr. Chandan

Probable date of completion _____

4 switch 1. (ISS-a) 01 fan - not working OK
 4 socket b) for fan a 2-ft. Pipe required. OK
 60Amp DDB Gang Box with 4-taps + switches and
 (60A 2 pole M.C.B) a 2-pole MCB (16 Amps)

[Handwritten signature]
 I/C Maintenance

Date of completion LAN Cable - ME & MBA (new staff rooms)

Light net working

Item-02 is Pending
[Handwritten signature]
 16/12/21

[Handwritten signature]

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

KC Sarada,
Basic Engg Department

To,

I/C Maintenance

Please arrange to execute the following works in Physics lab.

S.No	Description of the Work	Person to be contacted
1.	2 Tube lights not working	
2	Switch Point, fan	
	KC Sarada	
Indenter		HOD

Devineni Venkata Ramana & Dr. Himra Seldhar
MIC College of Technology
 Kanchikacherla, Krishna Dist-521 180, A.P. India
 Phone No: 98678-272535

WORK INDENT

From EEE To Maintenance

Please arrange to execute the following works in SINK drain pipe leakage in
EEE staff room - 1210

S.No	Description of the Work	Person to be contacted
1 JTR Indenter	Drain pipe → EEE dept way board Sink Sink stop problem	Room no - 1210 HOD

Devineni Venkata Ramana & Dr. Himra Seldhar
MIC College of Technology
 Kanchikacherla, Krishna District Pin-521 180, A.P. India
 Phone No: 98678-272535

WORK ORDER

To

[Signature]
 HOD, EEE

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

LC Maintenance

Date of Completion

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Himu Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From, *Head, BED*

Maintenance I/C

Please arrange to execute the following works in *BED Dept*

S.No	Description of the Work	Person to be Contacted
1.	<i>2 fans at Dias not working</i>	<i>Room No - 2106</i>

A. S. P.
Indentor

*work completed
a.g.l.
20/4/20*

a.g.l.
HOD

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

Dept: BED
Physics Lab Inchoy

To,

The Maintenance
Venkat Sivarajy Gowd

Please arrange to execute the following works in Physics Lab (Room No: 212)

S.No Description of the Work Person to be contacted

1 Tube light repair - 1

2 wall Fans - 1

3 Dark room Switch Board - 1

Indenter




HOD

Work completed

K. Parada
- 2/14/22

20-578
40-400

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

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WORK INDENT

From, Mechanical

To, Maintenance

Please arrange to execute the following works in Mechanical.

S.No	Description of the Work	Person to be contacted
1.	Installation of 2 fans in workshop	Yatendra babu Sir

Handwritten signature
Indenter

Handwritten signature
M. Yetu

Handwritten signature
HOD





WORK INDENT

From
 EEE department.

To
 maintenance

Please arrange to execute the following works in EEE department

S.No	Description of work	Person to be contacted
1.	FAN problem in Room NO 1217 Room NO 1219	maintenance.   H.P. SEK



WORK ORDER

To

Execute the following work

Person to be contacted for details _____

Probable date of completion _____

Date of completion

I/C Maintenance

Work Completed

 H.P. SEK

1106 - Starter - 2 no's.
Switch - 1 no's

✓ 1103 - Tube light - 1
Corridor light switches - 2 no's

1111 LED tube light - 1 no

1107 - Starter - 1 no.
Switch - 3 no's

1108 - starter - 1 no's.

1105 - Starter - 1 no's.

1104 - Starter - 1 no's

1105 - Starter - 2 no's

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

WORK INDENT

From

Dept of CSE

Please arrange to execute the following works in CSE Seminar hall

S.No	Description of the Work	Person to be Contacted
1.	<i>Repair of benches - 6.</i>	<i>Anjani Rao.</i>
2.	<i>Two Seats (Stitches to be made.)</i>	

A.P. Ramana
Indentor

A.P. Ramana
HOD

Item-1 is completed.
A.P. Ramana

DVR & Dr HS
MIC College of Technology
Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,
Mechanical Engineering Dept.

To,
maintenance I/c

Please arrange to execute the following works in Thermal Engg Lab

S.No	Description of the Work	Person to be contacted
1	TE Lab MCB Problem	


Indenter

WORK COMPLETED
L. Nagarajulu


HOD