



DVR & Dr. HS  
**MIC College of Technology**

ISO 9001:2015 Certified Institute  
(Approved by AICTE & Permanently Affiliated to JNTUK, Kakinada)  
Katchikachherla - 521160, NTR Dist., A.P., India.  
Phones : 08678 - 273535 / 94914 57799 / 73826 16824  
E-mail: office@mictech.ac.in, Website: www.mictech.edu.in



**ACADEMIC & ADMINISTRATIVE AUDIT**

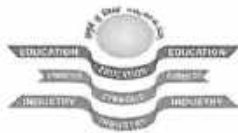
Academic Year: 24-25

Department: CIVIL

*Tick one option for each question: Poor / Satisfactory / Good / Excellent.*

**CRITERION I: CURRICULAR ASPECTS**

Item No.	Poor (0)	Satisfactory (1)	Good (2)	Excellent (3)
1. POs are defined, approved, and available for all programmes.			✓	
2. PSOs are defined, approved, and available for all programmes.			✓	
3. COs are defined for every course and communicated to students.			✓	
4. CO/PO/PSO mapping is prepared and reviewed periodically.				✓
5. Curriculum is implemented as approved (no undocumented deviations).			✓	
6. Syllabus revision process is followed with BOS/Academic Council approvals.			✓	
7. Employability/entrepreneurship/skill-development focus is built into the curriculum.			✓	
8. Course plans/lesson plans are prepared and archived for all courses.			✓	



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9. New courses/electives introduced during the year are properly approved and documented.			✓	
10. CBCS/Elective Course System is implemented as per regulations.			✓	
11. Cross-cutting issues (Gender/Environment/Sustainability/Ethics/Human Values) are integrated.		✓		
12. Value-added courses are offered with syllabus, delivery plan, and assessment.			✓	
13. Student enrollment/completion data for value-added courses is maintained.		✓		
14. Internships/field projects are facilitated and documented with evaluation.			✓	

## CRITERION II : TEACHING LEARNING AND EVALUATION

Item No.	Poor	Satisfactory	Good	Excellent
15. Demand ratio (applications vs seats) is tracked programme-wise.			✓	
16. Admitted list, final admitted list, and dropout records are maintained.			✓	
17. Reserved category seat filling is documented as per applicable policy.			✓	



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18. Diagnostic/baseline assessment is conducted for new cohorts.			✓	
19. Slow/medium/advanced learner identification and documentation exists.		✓		
20. Remedial measures for slow learners are planned, conducted, and recorded.		✓		
21. Enrichment activities for advanced learners are planned, conducted, and recorded.			✓	
22. Student full time teacher ratio is computed with supporting lists.			✓	
23. Student-centric methods (experiential/participative/ problem-solving) are used with evidence.			✓	
24. ICT/LMS/e-learning resources are used effectively for teaching.			✓	
25. Mentor mentee system functions with meeting records for academic/stress support.				✓
26. Full-time teachers against sanctioned posts are adequate; vacancies are tracked.		✓		
27. Faculty qualifications (PhD/PG/etc.) are properly documented and updated.			✓	
28. Faculty awards/recognitions/fellow ships are documented with evidence.			✓	



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29. Result declaration timeline is tracked and meets internal targets.			✓	
30. Exam/evaluation grievances are recorded and resolved within defined timelines.			✓	
31. IT integration/automation improves exam management (CIA and end-sem).			✓	
32. Examination Manual exists; exam processes show compliance (QP scrutiny, attendance, marks).			✓	
33. Learning outcomes are publicized through website/handbook/LMS.		✓		
34. PO/PSO/CO attainment methodology is defined, applied, and documented.		✓		
35. Attainment analysis leads to action taken and continuous improvement.			✓	
36. Pass/fail/appeared/registered data is maintained and analysed programme-wise				✓



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**CRITERION III: RESEARCH, INNOVATIONS & EXTENSION**

Item No.	Poor	Satisfactory	Good	Excellent
37. Research policy and research promotion mechanisms are implemented and visible.			✓	
38. Seed money / internal research support is provided and documented.		✓		
39. Faculty fellowships/financial support for advanced studies/research are documented.		✓		
40. Research fellows (JRF/SRF/Post-doc/RA) enrollment is tracked with evidence.			✓	
41. Research facilities			✓	
42. Recognitions (DST-FIST/DBT/UGC-SAP /CAS etc.) are documented (if applicable).			✓	
43. Government research grants are received and managed with proper documentation.			✓	
44. Non-government/industry/international research funding is received and documented.		✓		
45. Project register includes sanctions, fund		✓		

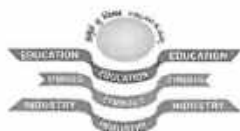


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release, progress, outcomes, and closures.				
46. Innovation ecosystem exists (IIC/incubation/makerspace/prototyping/knowledge transfer).			✓	
47. Workshops on research methods/IPR/entrepreneurship/skill development are conducted.			✓	
48. Research/innovation awards to faculty/students are recorded with supporting proof.		✓		
49. Research ethics and plagiarism control processes are implemented and audited.			✓	
50. Patents filed/published/granted are recorded and supported with documents.		✓		
51. Publications in indexed/UGC-notified journals are recorded with links/DOIs.			✓	
52. Books/chapters/edited volumes are recorded with ISBN and proofs.		✓		
53. E-content developed by teachers is recorded with URLs and evidence.		✓		
54. Bibliometrics/citation			✓	



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reports (Scopus/WoS/etc.) are available where applicable				
55. Consultancy policy (including revenue sharing) is available and implemented.			✓	
56. Consultancy/corporate training revenue is tracked with work orders and reports.			✓	
57. Extension activities show measurable impact and are reported with evidence.			✓	
58. Outreach programmes (NSS/NCC/Govt recognized) are conducted with documentation.			✓	
59. Student participation in outreach/extension is tracked and verified.			✓	
60. Awards for extension/outreach (if any) are recorded with proofs.		✓		
61. Collaborative activities with institutions/industry are conducted and evidenced.		✓		



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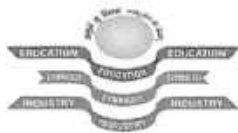


62. Functional MoUs for internships/projects/exchange/research are active with outcomes.		✓		
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**CRITERION IV: INFRASTRUCTURE & LEARNING RESOURCES**

Item No.	Poor	Satisfactory	Good	Excellent
63. Classrooms/labs/seminar halls are adequate as per intake and statutory norms.			✓	
64. Laboratory equipment inventory, utilization, and maintenance/calibration logs exist.			✓	
65. ICT-enabled classrooms/seminar halls (LCD/smart board/Wi-Fi/LAN) are available and used.		✓		
66. IT policy, budget provision, and utilization are documented.		✓		
67. Student computer ratio is calculated and meets programme needs.			✓	
68. E-content development facilities (media/LCS/editing software) are available where applicable.		✓		





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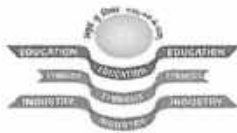
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69. Maintenance systems/SOPs for physical and academic facilities are documented.			✓	
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**CRITERION V: STUDENT SUPPORT & PROGRESSION**

Item No.	Poor	Satisfactory	Good	Excellent
70. Scholarships/freeships data is maintained with supporting proofs.			✓	
71. Career counselling/competitive exam guidance activities are conducted and documented.			✓	
72. Capacity development/skill enhancement programmes are conducted with outcomes.		✓		
73. Student grievance redressal/ICC/anti-ragging committees are active with minutes and case handling.			✓	
74. Competitive exam qualifications (GATE/GRE/CAT/IELTS etc.) are tracked with evidence.			✓	



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75. Placement data is tracked with supporting documents (masked where required).			✓	
76. Higher education progression data is tracked for previous graduating batch.		✓		
77. Student participation/awards in sports/cultural activities are documented.			✓	
78. Alumni engagement and contributions (financial/non-financial) are documented.		✓		

#### CRITERION VI: GOVERNANCE, LEADERSHIP & MANAGEMENT

Item No.	Poor	Satisfactory	Good	Excellent
79. Department vision/mission is stated and reflected in academic/administrative decisions.			✓	
80. Decentralization and participative management are practiced with committee evidence.		✓		
81. Strategic plan is available, deployed, and reviewed periodically.			✓	
82. E-governance/ERP is used for admissions/exams/certificates/committees/purchases.			✓	



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83. Performance appraisal and welfare measures exist for teaching and non-teaching staff.			✓	
84. Financial support is provided for conferences/workshops /memberships with documentation.		✓		
85. FDPs/training programmes attended/organized are documented.		✓		
86. Resource mobilization and utilization (consultancy/alumni/workshops etc.) is tracked.			✓	

**CRITERION VII: INSTITUTIONAL VALUES & BEST PRACTICES (DEPARTMENT CONTRIBUTION)**

Item No.	Poor	Satisfactory	Good	Excellent
87. Gender equity initiatives are planned/executed and documented (where applicable).			✓	
88. Sustainability initiatives (energy/waste/water) are documented with geo-tag evidence (where applicable).		✓		



89. Barrier-free access and Divyangjan support are available and documented (where applicable).		✓		
90. Inclusion and harmony initiatives are conducted and evidenced.			✓	
91. Constitutional values/professional ethics sensitization activities are conducted and documented.			✓	
92. Commemorative days/events celebrated by department are recorded with reports/photos.			✓	
93. Departmental distinctiveness is documented with outcomes		✓		
94. SWOT (min 5 points each) and future plan are prepared and aligned to strategy.			✓	



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### Summary:

#### Strengths:

- (i). Department has good infrastructural facilities.
- (ii). Skill development programs were introduced to strengthen students practical competencies and enhance their industry readiness.
- (iii). Faculty members and Students are encouraged to undertake NPTEL online certification Courses.


#### Areas for Improvement:

- (i). MoUs with Industries need to be strengthened.
- (ii). Faculty members need to increase their publications in reputed Journals.

### Declaration

I declare that the information provided is correct as per records available with the institution and/or documents enclosed.

Date: 16/09/2025

  
Signature of HoD (Seal)

**Head of the Department**  
**Dept. of Civil Engg**  
**DVR & Dr. HS MIC College of Technology**  
Kanchikacherla, Krishna Dt  
Andhra Pradesh, India - Pin: 521180

  
Name & Signature of Expert 1 with Date

**Dr. G. Rajesh**  
Professor  
Dept. of ME

  
Name & Signature of Expert 2 with Date

**Dr. S. Babu Rajendhara Prasad**  
Assoc. Prof  
Dept. of CSE





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**ACADEMIC & ADMINISTRATIVE AUDIT**

Academic Year: 2024-25

Department: EEE

*Tick one option for each question: Poor / Satisfactory / Good / Excellent.*

**CRITERION I: CURRICULAR ASPECTS**

Item No.	Poor (0)	Satisfactory (1)	Good (2)	Excellent (3)
1. POs are defined, approved, and available for all programmes.				✓
2. PSOs are defined, approved, and available for all programmes.				✓
3. COs are defined for every course and communicated to students.				✓
4. CO/PO/PSO mapping is prepared and reviewed periodically.				✓
5. Curriculum is implemented as approved (no undocumented deviations).				✓
6. Syllabus revision process is followed with BOS/Academic Council approvals.				✓
7. Employability/entrepreneurship/skill-development focus is built into the curriculum.			✓	
8. Course plans/lesson plans are prepared and archived for all courses.			✓	



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9. New courses/electives introduced during the year are properly approved and documented.			✓	
10. CBCS/Elective Course System is implemented as per regulations.				✓
11. Cross-cutting issues (Gender/Environment/Sustainability/Ethics/Human Values) are integrated.		✓		
12. Value-added courses are offered with syllabus, delivery plan, and assessment.			✓	
13. Student enrollment/completion data for value-added courses is maintained.			✓	
14. Internships/field projects are facilitated and documented with evaluation.				✓

**CRITERION II : TEACHING LEARNING AND EVALUATION**

Item No.	Poor	Satisfactory	Good	Excellent
15. Demand ratio (applications vs seats) is tracked programme-wise.			✓	
16. Admitted list, final admitted list, and dropout records are maintained.			✓	
17. Reserved category seat filling is documented as per applicable policy.			✓	





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18. Diagnostic/baseline assessment is conducted for new cohorts.			✓	
19. Slow/medium/advanced learner identification and documentation exists.				✓
20. Remedial measures for slow learners are planned, conducted, and recorded.			✓	
21. Enrichment activities for advanced learners are planned, conducted, and recorded.			✓	
22. Student full time teacher ratio is computed with supporting lists.			✓	
23. Student-centric methods (experiential/participative/ problem-solving) are used with evidence.			✓	
24. ICT/LMS/e-learning resources are used effectively for teaching.			✓	
25. Mentor mentee system functions with meeting records for academic/stress support.				✓
26. Full-time teachers against sanctioned posts are adequate; vacancies are tracked.				✓
27. Faculty qualifications (PhD/PG/etc.) are properly documented and updated.				✓
28. Faculty awards/recognitions/fellow ships are documented with evidence.			✓	



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29. Result declaration timeline is tracked and meets internal targets.		✓		
30. Exam/evaluation grievances are recorded and resolved within defined timelines.				✓
31. IT integration/automation improves exam management (CIA and end-sem).			✓	
32. Examination Manual exists; exam processes show compliance (QP scrutiny, attendance, marks).				✓
33. Learning outcomes are publicized through website/handbook/LMS.			✓	
34. PO/PSO/CO attainment methodology is defined, applied, and documented.				✓
35. Attainment analysis leads to action taken and continuous improvement.			✓	
36. Pass/fail/appeared/registered data is maintained and analysed programme-wise			✓	



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**CRITERION III: RESEARCH, INNOVATIONS & EXTENSION**

Item No.	Poor	Satisfactory	Good	Excellent
37. Research policy and research promotion mechanisms are implemented and visible.		✓		
38. Seed money / internal research support is provided and documented.		✓		
39. Faculty fellowships/financial support for advanced studies/research are documented.			✓	
40. Research fellows (JRF/SRF/Post-doc/RA) enrollment is tracked with evidence.		✓		
41. Research facilities		.	✓	
42. Recognitions (DST-FIST/DBT/UGC-SAP/CAS etc.) are documented (if applicable).		✓		
43. Government research grants are received and managed with proper documentation.		✓		
44. Non-government/industry/international research funding is received and documented.		✓		
45. Project register includes sanctions, fund		✓		

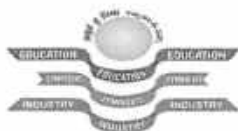


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release, progress, outcomes, and closures.				
46. Innovation ecosystem exists (IIC/incubation/makerspace/prototyping/knowledge transfer).		✓		
47. Workshops on research methods/IPR/entrepreneurship/skill development are conducted.			✓	
48. Research/innovation awards to faculty/students are recorded with supporting proof.		✓		
49. Research ethics and plagiarism control processes are implemented and audited.			✓	
50. Patents filed/published/granted are recorded and supported with documents.			✓	
51. Publications in indexed/UGC-notified journals are recorded with links/DOIs.			✓	
52. Books/chapters/edited volumes are recorded with ISBN and proofs.			✓	
53. E-content developed by teachers is recorded with URLs and evidence.		✓		
54. Bibliometrics/citation				



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reports (Scopus/WoS/etc.) are available where applicable			✓	
55. Consultancy policy (including revenue sharing) is available and implemented.		✓		
56. Consultancy/corporate training revenue is tracked with work orders and reports.		✓		
57. Extension activities show measurable impact and are reported with evidence.		✓		
58. Outreach programmes (NSS/NCC/Govt recognized) are conducted with documentation.			✓	
59. Student participation in outreach/extension is tracked and verified.		✓		
60. Awards for extension/outreach (if any) are recorded with proofs.			✓	
61. Collaborative activities with institutions/industry are conducted and evidenced.			✓	



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62. Functional MoUs for internships/projects/exchange/research are active with outcomes.				✓
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**CRITERION IV: INFRASTRUCTURE & LEARNING RESOURCES**

Item No.	Poor	Satisfactory	Good	Excellent
63. Classrooms/labs/seminar halls are adequate as per intake and statutory norms.				✓
64. Laboratory equipment inventory, utilization, and maintenance/calibration logs exist.				✓
65. ICT-enabled classrooms/seminar halls (LCD/smart board/Wi-Fi/LAN) are available and used.			✓	
66. IT policy, budget provision, and utilization are documented.				✓
67. Student computer ratio is calculated and meets programme needs.			✓	
68. E-content development facilities (media/LCS/editing software) are available where applicable.			✓	





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69. Maintenance systems/SOPs for physical and academic facilities are documented.			✓	
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**CRITERION V: STUDENT SUPPORT & PROGRESSION**

Item No.	Poor	Satisfactory	Good	Excellent
70. Scholarships/freeships data is maintained with supporting proofs.				✓
71. Career counselling/competitive exam guidance activities are conducted and documented.			✓	
72. Capacity development/skill enhancement programmes are conducted with outcomes.			✓	
73. Student grievance redressal/ICC/anti-ragging committees are active with minutes and case handling.			✓	
74. Competitive exam qualifications (GATE/GRE/CAT/IELTS etc.) are tracked with evidence.			✓	



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75. Placement data is tracked with supporting documents (masked where required).			✓	
76. Higher education progression data is tracked for previous graduating batch.		✓		
77. Student participation/awards in sports/cultural activities are documented.		✓		
78. Alumni engagement and contributions (financial/non-financial) are documented.		✓		

#### CRITERION VI: GOVERNANCE, LEADERSHIP & MANAGEMENT

Item No.	Poor	Satisfactory	Good	Excellent
79. Department vision/mission is stated and reflected in academic/administrative decisions.			✓	
80. Decentralization and participative management are practiced with committee evidence.			✓	
81. Strategic plan is available, deployed, and reviewed periodically.			✓	
82. E-governance/ERP is used for admissions/exams/certificates/committees/purchases.			✓	





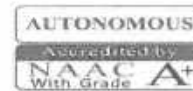
83. Performance appraisal and welfare measures exist for teaching and non-teaching staff.				✓
84. Financial support is provided for conferences/workshops /memberships with documentation.			✓	
85. FDPs/training programmes attended/organized are documented.			✓	
86. Resource mobilization and utilization (consultancy/alumni/workshops etc.) is tracked.		✓		

**CRITERION VII: INSTITUTIONAL VALUES & BEST PRACTICES (DEPARTMENT CONTRIBUTION)**

Item No.	Poor	Satisfactory	Good	Excellent
87. Gender equity initiatives are planned/executed and documented (where applicable).		✓		
88. Sustainability initiatives (energy/waste/water) are documented with geo-tag evidence (where applicable).				✓



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 E mail: office@mictech.ac.in, Website: www.mictech.edu.in



89. Barrier-free access and Divyangjan support are available and documented (where applicable).			✓	
90. Inclusion and harmony initiatives are conducted and evidenced.			✓	
91. Constitutional values/professional ethics sensitization activities are conducted and documented.		✓		
92. Commemorative days/events celebrated by department are recorded with reports/photos.				✓
93. Departmental distinctiveness is documented with outcomes		✓		
94. SWOT (min 5 points each) and future plan are prepared and aligned to strategy.			✓	



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### Summary:

**Strengths:** All the faculty are well qualified and documents are being updated regularly. NPTEL Certifications are in good number and reasonable SCI/SCOPUS Journals are Published

### Areas for Improvement:

- MoUs with research organisations and Collaborative Programs May be improved. Consultancy & Funding Projects May be improved. Center of Excellence may be developed

### Declaration

I declare that the information provided is correct as per records available with the institution and/or documents enclosed.

Date: 16-9-2025

Signature of HoD (Seal)

Head of the Department  
Electrical & Electronics Engineering  
DVR & Dr. HS MIC College of Technology  
Kanchikacherla-521180, N.T.R.DI., A.P

Name & Signature of Expert 1 with Date

Dr. G. Rajesh  
Professor,  
Dept. of ME

Name & Signature of Expert 2 with Date

Dr. S. Babu Rajendra prasad  
Assoc. prof  
Dept. of CSE





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ACADEMIC & ADMINISTRATIVE AUDIT

Academic Year: 2024-25

Department: Mechanical Engineering

Tick one option for each question: Poor / Satisfactory / Good / Excellent.

CRITERION I: CURRICULAR ASPECTS

Item No.	Poor (0)	Satisfactory (1)	Good (2)	Excellent (3)
1. POs are defined, approved, and available for all programmes.				✓
2. PSOs are defined, approved, and available for all programmes.				✓
3. COs are defined for every course and communicated to students.				✓
4. CO/PO/PSO mapping is prepared and reviewed periodically.				✓
5. Curriculum is implemented as approved (no undocumented deviations).				✓
6. Syllabus revision process is followed with BOS/Academic Council approvals.				✓
7. Employability/entrepreneurship/skill-development focus is built into the curriculum.				✓
8. Course plans/lesson plans are prepared and archived for all courses.				✓



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9. New courses/electives introduced during the year are properly approved and documented.				✓
10. CBCS/Elective Course System is implemented as per regulations.				✓
11. Cross-cutting issues (Gender/Environment/Sustainability/Ethics/Human Values) are integrated.				✓
12. Value-added courses are offered with syllabus, delivery plan, and assessment.			✓	
13. Student enrollment/completion data for value-added courses is maintained.			✓	
14. Internships/field projects are facilitated and documented with evaluation.				✓

## CRITERION II : TEACHING LEARNING AND EVALUATION

Item No.	Poor	Satisfactory	Good	Excellent
15. Demand ratio (applications vs seats) is tracked programme-wise.			,	✓
16. Admitted list, final admitted list, and dropout records are maintained.			✓	
17. Reserved category seat filling is documented as per applicable policy.			✓	





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18. Diagnostic/baseline assessment is conducted for new cohorts.		✓		
19. Slow/medium/advanced learner identification and documentation exists.				✓
20. Remedial measures for slow learners are planned, conducted, and recorded.			✓	
21. Enrichment activities for advanced learners are planned, conducted, and recorded.				✓
22. Student full time teacher ratio is computed with supporting lists.				✓
23. Student-centric methods (experiential/participative/ problem-solving) are used with evidence.				✓
24. ICT/LMS/e-learning resources are used effectively for teaching.			✓	
25. Mentor mentee system functions with meeting records for academic/stress support.				✓
26. Full-time teachers against sanctioned posts are adequate; vacancies are tracked.				✓
27. Faculty qualifications (PhD/PG/etc.) are properly documented and updated.			✓	
28. Faculty awards/recognitions/fellow ships are documented with evidence.			✓	



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29. Result declaration timeline is tracked and meets internal targets.			✓	
30. Exam/evaluation grievances are recorded and resolved within defined timelines.				✓
31. IT integration/automation improves exam management (CIA and end-sem).				✓
32. Examination Manual exists; exam processes show compliance (QP scrutiny, attendance, marks).				✓
33. Learning outcomes are publicized through website/handbook/LMS.				✓
34. PO/PSO/CO attainment methodology is defined, applied, and documented.				✓
35. Attainment analysis leads to action taken and continuous improvement.			✓	
36. Pass/fail/appeared/registered data is maintained and analysed programme-wise				✓





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## CRITERION III: RESEARCH, INNOVATIONS & EXTENSION

Item No.	Poor	Satisfactory	Good	Excellent
37. Research policy and research promotion mechanisms are implemented and visible.			✓	
38. Seed money / internal research support is provided and documented.			✓	
39. Faculty fellowships/financial support for advanced studies/research are documented.			✓	
40. Research fellows (JRF/SRF/Post-doc/RA) enrollment is tracked with evidence.			✓	
41. Research facilities			✓	
42. Recognitions (DST-FIST/DBT/UGC-SAP/CAS etc.) are documented (if applicable).		✓		
43. Government research grants are received and managed with proper documentation.	✓			
44. Non-government/industry/international research funding is received and documented.	✓			
45. Project register includes sanctions, fund	✓			



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release, progress, outcomes, and closures.				
46. Innovation ecosystem exists (IIC/incubation/makerspace/prototyping/knowledge transfer).	✓			
47. Workshops on research methods/IPR/entrepreneurship/skill development are conducted.				✓
48. Research/innovation awards to faculty/students are recorded with supporting proof.			✓	
49. Research ethics and plagiarism control processes are implemented and audited.			✓	
50. Patents filed/published/granted are recorded and supported with documents.				✓
51. Publications in indexed/UGC-notified journals are recorded with links/DOIs.				✓
52. Books/chapters/edited volumes are recorded with ISBN and proofs.				✓
53. E-content developed by teachers is recorded with URLs and evidence.			✓	
54. Bibliometrics/citation			✓	



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reports (Scopus/WoS/etc.) are available where applicable				
55. Consultancy policy (including revenue sharing) is available and implemented.			✓	
56. Consultancy/corporate training revenue is tracked with work orders and reports.	✓			
57. Extension activities show measurable impact and are reported with evidence.				✓
58. Outreach programmes (NSS/NCC/Govt recognized) are conducted with documentation.				✓
59. Student participation in outreach/extension is tracked and verified.				✓
60. Awards for extension/outreach (if any) are recorded with proofs.				✓
61. Collaborative activities with institutions/industry are conducted and evidenced.				✓



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62. Functional MoUs for internships/projects/exchange/research are active with outcomes.			✓	
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## CRITERION IV: INFRASTRUCTURE & LEARNING RESOURCES

Item No.	Poor	Satisfactory	Good	Excellent
63. Classrooms/labs/seminar halls are adequate as per intake and statutory norms.				✓
64. Laboratory equipment inventory, utilization, and maintenance/calibration logs exist.			✓	
65. ICT-enabled classrooms/seminar halls (LCD/smart board/Wi-Fi/LAN) are available and used.			✓	
66. IT policy, budget provision, and utilization are documented.			✓	
67. Student computer ratio is calculated and meets programme needs.				✓
68. E-content development facilities (media/LCS/editing software) are available where applicable.			✓	



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69. Maintenance systems/SOPs for physical and academic facilities are documented.				✓
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## CRITERION V: STUDENT SUPPORT & PROGRESSION

Item No.	Poor	Satisfactory	Good	Excellent
70. Scholarships/freeships data is maintained with supporting proofs.				✓
71. Career counselling/competitive exam guidance activities are conducted and documented.			✓	
72. Capacity development/skill enhancement programmes are conducted with outcomes.				✓
73. Student grievance redressal/ICC/anti-ragging committees are active with minutes and case handling.			✓	
74. Competitive exam qualifications (GATE/GRE/CAT/IELTS etc.) are tracked with evidence.			✓	



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75. Placement data is tracked with supporting documents (masked where required).			✓	
76. Higher education progression data is tracked for previous graduating batch.			✓	
77. Student participation/awards in sports/cultural activities are documented.				✓
78. Alumni engagement and contributions (financial/non-financial) are documented.			✓	

**CRITERION VI: GOVERNANCE, LEADERSHIP & MANAGEMENT**

Item No.	Poor	Satisfactory	Good	Excellent
79. Department vision/mission is stated and reflected in academic/administrative decisions.				✓
80. Decentralization and participative management are practiced with committee evidence.				✓
81. Strategic plan is available, deployed, and reviewed periodically.				✓
82. E-governance/ERP is used for admissions/exams/certificates/committees/purchases.			✓	





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83. Performance appraisal and welfare measures exist for teaching and non-teaching staff.			✓	
84. Financial support is provided for conferences/workshops /memberships with documentation.			✓	
85. FDPs/training programmes attended/organized are documented.				✓
86. Resource mobilization and utilization (consultancy/alumni/workshops etc.) is tracked.			✓	

**CRITERION VII: INSTITUTIONAL VALUES & BEST PRACTICES (DEPARTMENT CONTRIBUTION)**

Item No.	Poor	Satisfactory	Good	Excellent
87. Gender equity initiatives are planned/executed and documented (where applicable).				✓
88. Sustainability initiatives (energy/waste/water) are documented with geo-tag evidence (where applicable).				✓



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89. Barrier-free access and Divyangjan support are available and documented (where applicable).			✓	
90. Inclusion and harmony initiatives are conducted and evidenced.				✓
91. Constitutional values/professional ethics sensitization activities are conducted and documented.				✓
92. Commemorative days/events celebrated by department are recorded with reports/photos.				✓
93. Departmental distinctiveness is documented with outcomes				✓
94. SWOT (min 5 points each) and future plan are prepared and aligned to strategy.		✓		





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## Summary:

### Strengths:

Experienced Faculty with good qualifications  
Good no. of publications  
Infrastructure is good  
Internships and placements are good.

### Areas for Improvement:

no external funded projects and consultancy work  
no paid internship  
Seed money allocation may be improved to encourage the faculty innovations

## Declaration

I declare that the information provided is correct as per records available with the institution and/or documents enclosed.

Date: 16/09/25

Signature of HoD (Seal)

Head of the Department  
Dept. of Mechanical Engg.  
DVR & Dr. HS MIC College of Technology  
Kanchikacherla - 521100  
Andhra Pradesh, India - Pin 521100

Name & Signature of Expert 1 with Date

Dr. G. Rajesh,  
Professor,  
Dept. of ME

Name & Signature of Expert 2 with Date

Dr. S. Babu Rajendra Prasad  
Assoc. prof  
Dept. of CSE





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E-mail: [office@mictech.ac.in](mailto:office@mictech.ac.in), Website: [www.mictech.edu.in](http://www.mictech.edu.in)



9. New courses/electives introduced during the year are properly approved and documented.				✓
10. CBCS/Elective Course System is implemented as per regulations.				✓
11. Cross-cutting issues (Gender/Environment/Sustainability/Ethics/Human Values) are integrated.				✓
12. Value-added courses are offered with syllabus, delivery plan, and assessment.				✓
13. Student enrollment/completion data for value-added courses is maintained.				✓
14. Internships/field projects are facilitated and documented with evaluation.				✓

#### CRITERION II : TEACHING LEARNING AND EVALUATION

Item No.	Poor	Satisfactory	Good	Excellent
15. Demand ratio (applications vs seats) is tracked programme-wise.				✓
16. Admitted list, final admitted list, and dropout records are maintained.				✓
17. Reserved category seat filling is documented as per applicable policy.				✓



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**ACADEMIC & ADMINISTRATIVE AUDIT**

Academic Year: 2024-25

Department: ECF

*Tick one option for each question: Poor / Satisfactory / Good / Excellent.*

**CRITERION I: CURRICULAR ASPECTS**

Item No.	Poor (0)	Satisfactory (1)	Good (2)	Excellent (3)
1. POs are defined, approved, and available for all programmes.				✓
2. PSOs are defined, approved, and available for all programmes.				✓
3. COs are defined for every course and communicated to students.				✓
4. CO/PO/PSO mapping is prepared and reviewed periodically.				✓
5. Curriculum is implemented as approved (no undocumented deviations).				✓
6. Syllabus revision process is followed with BOS/Academic Council approvals.				✓
7. Employability/entrepreneurship/skill-development focus is built into the curriculum.				✓
8. Course plans/lesson plans are prepared and archived for all courses.				✓



18. Diagnostic/baseline assessment is conducted for new cohorts.				✓
19. Slow/medium/advanced learner identification and documentation exists.			✓	
20. Remedial measures for slow learners are planned, conducted, and recorded.			✓	
21. Enrichment activities for advanced learners are planned, conducted, and recorded.			✓	
22. Student full time teacher ratio is computed with supporting lists.				✓
23. Student-centric methods (experiential/participative/ problem-solving) are used with evidence.				✓
24. ICT/LMS/e-learning resources are used effectively for teaching.			✓	
25. Mentor mentee system functions with meeting records for academic/stress support.				✓
26. Full-time teachers against sanctioned posts are adequate; vacancies are tracked.				✓
27. Faculty qualifications (PhD/PG/etc.) are properly documented and updated.				✓
28. Faculty awards/recognitions/fellow ships are documented with evidence.				✓



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29. Result declaration timeline is tracked and meets internal targets.				
30. Exam/evaluation grievances are recorded and resolved within defined timelines.				
31. IT integration/automation improves exam management (CIA and end-sem).				
32. Examination Manual exists; exam processes show compliance (QP scrutiny, attendance, marks).				
33. Learning outcomes are publicized through website/handbook/LMS.				
34. PO/PSO/CO attainment methodology is defined, applied, and documented.				
35. Attainment analysis leads to action taken and continuous improvement.				
36. Pass/fail/appeared/registered data is maintained and analysed programme-wise				





**CRITERION III: RESEARCH, INNOVATIONS & EXTENSION**

Item No.	Poor	Satisfactory	Good	Excellent
37. Research policy and research promotion mechanisms are implemented and visible.				✓
38. Seed money / internal research support is provided and documented.		✓		
39. Faculty fellowships/financial support for advanced studies/research are documented.				✓
40. Research fellows (JRF/SRF/Post-doc/RA) enrollment is tracked with evidence.	✓	.		
41. Research facilities			✓	
42. Recognitions (DST-FIST/DBT/UGC-SAP/CAS etc.) are documented (if applicable).		✓		
43. Government research grants are received and managed with proper documentation.				✓
44. Non-government/industry/international research funding is received and documented.		✓		
45. Project register includes sanctions, fund				



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release, progress, outcomes, and closures.			✓	
46. Innovation ecosystem exists (IIC/incubation/makerspace/prototyping/knowledge transfer).				✓
47. Workshops on research methods/IPR/entrepreneurship/skill development are conducted.			✓	
48. Research/innovation awards to faculty/students are recorded with supporting proof.			✓	.
49. Research ethics and plagiarism control processes are implemented and audited.		✓		
50. Patents filed/published/granted are recorded and supported with documents.			✓	
51. Publications in indexed/UGC-notified journals are recorded with links/DOIs.			✓	
52. Books/chapters/edited volumes are recorded with ISBN and proofs.			✓	
53. E-content developed by teachers is recorded with URLs and evidence.			✓	
54. Bibliometrics/citation			✓	





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reports (Scopus/WoS/etc.) are available where applicable				
55. Consultancy policy (including revenue sharing) is available and implemented.		✓		
56. Consultancy/corporate training revenue is tracked with work orders and reports.	✓			
57. Extension activities show measurable impact and are reported with evidence.		✓		
58. Outreach programmes (NSS/NCC/Govt recognized) are conducted with documentation.				✓
59. Student participation in outreach/extension is tracked and verified.				✓
60. Awards for extension/outreach (if any) are recorded with proofs.			✓	
61. Collaborative activities with institutions/industry are conducted and evidenced.			✓	



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62. Functional MoUs for internships/projects/exchange/research are active with outcomes.		✓	.	
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#### CRITERION IV: INFRASTRUCTURE & LEARNING RESOURCES

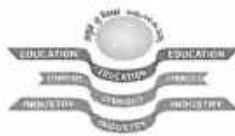
Item No.	Poor	Satisfactory	Good	Excellent
63. Classrooms/labs/seminar halls are adequate as per intake and statutory norms.				✓
64. Laboratory equipment inventory, utilization, and maintenance/calibration logs exist.			✓	
65. ICT-enabled classrooms/seminar halls (LCD/smart board/Wi-Fi/LAN) are available and used.			✓	
66. IT policy, budget provision, and utilization are documented.			✓	
67. Student computer ratio is calculated and meets programme needs.			✓	
68. E-content development facilities (media/LCS/editing software) are available where applicable.				✓



69. Maintenance systems/SOPs for physical and academic facilities are documented.			✓	
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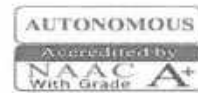
**CRITERION V: STUDENT SUPPORT & PROGRESSION**

Item No.	Poor	Satisfactory	Good	Excellent
70. Scholarships/freeships data is maintained with supporting proofs.				✓
71. Career counselling/competitive exam guidance activities are conducted and documented.			✓	
72. Capacity development/skill enhancement programmes are conducted with outcomes.				✓
73. Student grievance redressal/ICC/anti-ragging committees are active with minutes and case handling.				✓
74. Competitive exam qualifications (GATE/GRE/CAT/IELTS etc.) are tracked with evidence.				✓



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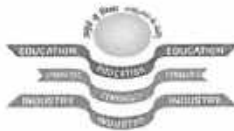
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75. Placement data is tracked with supporting documents (masked where required).				✓
76. Higher education progression data is tracked for previous graduating batch.				✓
77. Student participation/awards in sports/cultural activities are documented.				✓
78. Alumni engagement and contributions (financial/non-financial) are documented.			✓	

**CRITERION VI: GOVERNANCE, LEADERSHIP & MANAGEMENT**

Item No.	Poor	Satisfactory	Good	Excellent
79. Department vision/mission is stated and reflected in academic/administrative decisions.				✓
80. Decentralization and participative management are practiced with committee evidence.			✓	
81. Strategic plan is available, deployed, and reviewed periodically.			✓	
82. E-governance/ERP is used for admissions/exams/certificates/committees/purchases.				✓



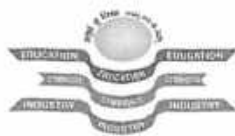
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83. Performance appraisal and welfare measures exist for teaching and non-teaching staff.				✓
84. Financial support is provided for conferences/workshops /memberships with documentation.			✓	
85. FDPs/training programmes attended/organized are documented.				✓
86. Resource mobilization and utilization (consultancy/alumni/workshops etc.) is tracked.			✓	

**CRITERION VII: INSTITUTIONAL VALUES & BEST PRACTICES (DEPARTMENT CONTRIBUTION)**

Item No.	Poor	Satisfactory	Good	Excellent
87. Gender equity initiatives are planned/executed and documented (where applicable).				✓
88. Sustainability initiatives (energy/waste/water) are documented with geo-tag evidence (where applicable).			✓	



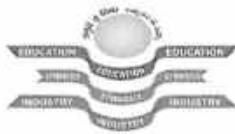
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89. Barrier-free access and Divyangjan support are available and documented (where applicable).				✓
90. Inclusion and harmony initiatives are conducted and evidenced.			✓	
91. Constitutional values/professional ethics sensitization activities are conducted and documented.				✓
92. Commemorative days/events celebrated by department are recorded with reports/photos.				✓
93. Departmental distinctiveness is documented with outcomes				✓
94. SWOT (min 5 points each) and future plan are prepared and aligned to strategy.			✓	





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**Summary:**

Strengths:

- ① Good number of Ph.D holders as faculty
- ② Strong mentor-mentees system
- ③ Strong Laboratories with fully equipped
- ④ Department received fund from various Agency [Government] every academic year to do Research activities
- ⑤ Good number of publications and patents

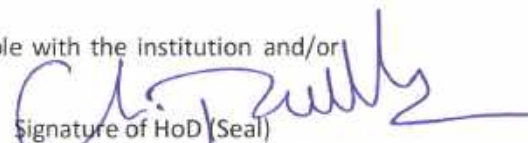
Areas for Improvement:

- ① Have to concentrate on project funding/consultancy
- ② Need to focus on qualitative Research more
- ③ Encouragement to focus students towards higher education through GATE

**Declaration**


I declare that the information provided is correct as per records available with the institution and/or documents enclosed.

Date: 16/9/25


  
Signature of HoD (Seal)

Head of the Department  
Electronics & Communication Engineering  
DVR & Dr. HS MIC College of Technology  
KANCHIKACHERLA - 521 180

Name & Signature of Expert 1 with Date

  
Dr. G. Rajesh  
Professor,  
Dept. of ME

Name & Signature of Expert 2 with Date

  
Dr. S. Babu Rajendra Prasad  
Assoc. Prof  
Dept. of CSE







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**ACADEMIC & ADMINISTRATIVE AUDIT**

Academic Year: 2024-25

Department: CSE

*Tick one option for each question: Poor / Satisfactory / Good / Excellent.*

**CRITERION I: CURRICULAR ASPECTS**

Item No.	Poor (0)	Satisfactory (1)	Good (2)	Excellent (3)
1. POs are defined, approved, and available for all programmes.				✓
2. PSOs are defined, approved, and available for all programmes.				✓
3. COs are defined for every course and communicated to students.				✓
4. CO/PO/PSO mapping is prepared and reviewed periodically.			✓	
5. Curriculum is implemented as approved (no undocumented deviations).				✓
6. Syllabus revision process is followed with BOS/Academic Council approvals.				✓
7. Employability/entrepreneurship/skill-development focus is built into the curriculum.			✓	
8. Course plans/lesson plans are prepared and archived for all courses.				✓



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9. New courses/electives introduced during the year are properly approved and documented.			✓	
10. CBCS/Elective Course System is implemented as per regulations.			✓	
11. Cross-cutting issues (Gender/Environment/Sustainability/Ethics/Human Values) are integrated.			✓	
12. Value-added courses are offered with syllabus, delivery plan, and assessment.		✓		
13. Student enrollment/completion data for value-added courses is maintained.		✓		
14. Internships/field projects are facilitated and documented with evaluation.			✓	

**CRITERION II : TEACHING LEARNING AND EVALUATION**

Item No.	Poor	Satisfactory	Good	Excellent
15. Demand ratio (applications vs seats) is tracked programme-wise.				✓
16. Admitted list, final admitted list, and dropout records are maintained.				✓
17. Reserved category seat filling is documented as per applicable policy.				✓



18. Diagnostic/baseline assessment is conducted for new cohorts.			✓	
19. Slow/medium/advanced learner identification and documentation exists.				✓
20. Remedial measures for slow learners are planned, conducted, and recorded.				✓
21. Enrichment activities for advanced learners are planned, conducted, and recorded.			✓	
22. Student full time teacher ratio is computed with supporting lists.			✓	
23. Student-centric methods (experiential/participative/ problem-solving) are used with evidence.			✓	
24. ICT/LMS/e-learning resources are used effectively for teaching.			✓	
25. Mentor mentee system functions with meeting records for academic/stress support.			✓	
26. Full-time teachers against sanctioned posts are adequate; vacancies are tracked.			✓	
27. Faculty qualifications (PhD/PG/etc.) are properly documented and updated.			✓	
28. Faculty awards/recognitions/fellow ships are documented with evidence.				✓

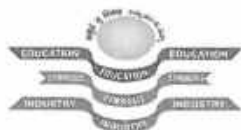


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29. Result declaration timeline is tracked and meets internal targets.			✓	
30. Exam/evaluation grievances are recorded and resolved within defined timelines.			✓	
31. IT integration/automation improves exam management (CIA and end-sem).			✓	
32. Examination Manual exists; exam processes show compliance (QP scrutiny, attendance, marks).			✓	
33. Learning outcomes are publicized through website/handbook/LMS.			✓	
34. PO/PSO/CO attainment methodology is defined, applied, and documented.				✓
35. Attainment analysis leads to action taken and continuous improvement.			✓	
36. Pass/fail/appeared/registered data is maintained and analysed programme-wise				✓



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E-mail: office@mictech.ac.in, Website: www.mictech.edu.in



**CRITERION III: RESEARCH, INNOVATIONS & EXTENSION**

Item No.	Poor	Satisfactory	Good	Excellent
37. Research policy and research promotion mechanisms are implemented and visible.				✓
38. Seed money / internal research support is provided and documented.			✓	
39. Faculty fellowships/financial support for advanced studies/research are documented.			✓	
40. Research fellows (JRF/SRF/Post-doc/RA) enrollment is tracked with evidence.			✓	
41. Research facilities			✓	
42. Recognitions (DST-FIST/DBT/UGC-SAP /CAS etc.) are documented (if applicable).			✓	
43. Government research grants are received and managed with proper documentation.				✓
44. Non-government/industry/international research funding is received and documented.		✓		
45. Project register includes sanctions, fund				



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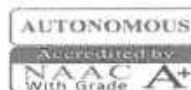
release, progress, outcomes, and closures.				✓
46. Innovation ecosystem exists (IIC/incubation/makerspace/prototyping/knowledge transfer).				✓
47. Workshops on research methods/IPR/entrepreneurship/skill development are conducted.			✓	
48. Research/innovation awards to faculty/students are recorded with supporting proof.			✓	
49. Research ethics and plagiarism control processes are implemented and audited.		✓		
50. Patents filed/published/granted are recorded and supported with documents.				✓
51. Publications in indexed/UGC-notified journals are recorded with links/DOIs.				✓
52. Books/chapters/edited volumes are recorded with ISBN and proofs.				✓
53. E-content developed by teachers is recorded with URLs and evidence.			✓	
54. Bibliometrics/citation				





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reports (Scopus/WoS/etc.) are available where applicable			✓	
55. Consultancy policy (including revenue sharing) is available and implemented.		✓		
56. Consultancy/corporate training revenue is tracked with work orders and reports.		✓		
57. Extension activities show measurable impact and are reported with evidence.			✓	
58. Outreach programmes (NSS/NCC/Govt recognized) are conducted with documentation.				✓
59. Student participation in outreach/extension is tracked and verified.				✓
60. Awards for extension/outreach (if any) are recorded with proofs.				✓
61. Collaborative activities with institutions/industry are conducted and evidenced.			✓	



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62. Functional MoUs for internships/projects/exchange/research are active with outcomes.				✓
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**CRITERION IV: INFRASTRUCTURE & LEARNING RESOURCES**

Item No.	Poor	Satisfactory	Good	Excellent
63. Classrooms/labs/seminar halls are adequate as per intake and statutory norms.				✓
64. Laboratory equipment inventory, utilization, and maintenance/calibration logs exist.				✓
65. ICT-enabled classrooms/seminar halls (LCD/smart board/Wi-Fi/LAN) are available and used.				✓
66. IT policy, budget provision, and utilization are documented.			✓	
67. Student computer ratio is calculated and meets programme needs.				✓
68. E-content development facilities (media/LCS/editing software) are available where applicable.			✓	



69. Maintenance systems/SOPs for physical and academic facilities are documented.				✓
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**CRITERION V: STUDENT SUPPORT & PROGRESSION**

Item No.	Poor	Satisfactory	Good	Excellent
70. Scholarships/freeships data is maintained with supporting proofs.			✓	
71. Career counselling/competitive exam guidance activities are conducted and documented.			✓	
72. Capacity development/skill enhancement programmes are conducted with outcomes.			✓	
73. Student grievance redressal/ICC/anti-ragging committees are active with minutes and case handling.				✓
74. Competitive exam qualifications (GATE/GRE/CAT/IELTS etc.) are tracked with evidence.			✓	



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75. Placement data is tracked with supporting documents (masked where required).				✓
76. Higher education progression data is tracked for previous graduating batch.			✓	
77. Student participation/awards in sports/cultural activities are documented.				✓
78. Alumni engagement and contributions (financial/non-financial) are documented.			✓	

**CRITERION VI: GOVERNANCE, LEADERSHIP & MANAGEMENT**

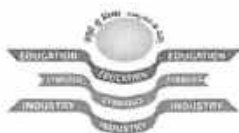
Item No.	Poor	Satisfactory	Good	Excellent
79. Department vision/mission is stated and reflected in academic/administrative decisions.				✓
80. Decentralization and participative management are practiced with committee evidence.				✓
81. Strategic plan is available, deployed, and reviewed periodically.			✓	
82. E-governance/ERP is used for admissions/exams/certificates/committees/purchases.			✓	



83. Performance appraisal and welfare measures exist for teaching and non-teaching staff.				✓
84. Financial support is provided for conferences/workshops /memberships with documentation.		✓	.	
85. FDPs/training programmes attended/organized are documented.				✓
86. Resource mobilization and utilization (consultancy/alumni/workshops etc.) is tracked.			✓	

**CRITERION VII: INSTITUTIONAL VALUES & BEST PRACTICES (DEPARTMENT CONTRIBUTION)**

Item No.	Poor	Satisfactory	Good	Excellent
87. Gender equity initiatives are planned/executed and documented (where applicable).				✓
88. Sustainability initiatives (energy/waste/water) are documented with geo-tag evidence (where applicable).				✓



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89. Barrier-free access and Divyangjan support are available and documented (where applicable).				✓
90. Inclusion and harmony initiatives are conducted and evidenced.				✓
91. Constitutional values/professional ethics sensitization activities are conducted and documented.				✓
92. Commemorative days/events celebrated by department are recorded with reports/photos.				✓
93. Departmental distinctiveness is documented with outcomes			✓	
94. SWOT (min 5 points each) and future plan are prepared and aligned to strategy.				





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### Summary:

#### Strengths:

1. Faculty: Faculty Members are consistently upskilling themselves by participating in various programs.
2. Mentor-Mentee program: Mentor-Mentee program is well placed for nurturing young minds.
3. Training programs & Skill Development - Programs are periodically organized for students to be Industry Ready.

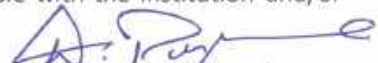
#### Areas for Improvement:

1. Publications in reputed journals by students and faculty members may be improved.
2. Consultancy projects may be improved.

### Declaration

I declare that the information provided is correct as per records available with the institution and/or documents enclosed.

Date: 16-09-2025

  
Signature of HoD (Seal)

Head of the Department  
Dept. of Computer Science & Engg.  
DVR & Dr. HS MIC College of Technology  
Kanchikacherla, Krishna Dt.  
Andhra Pradesh, India - Pin: 521180.

  
Name & Signature of Expert 1 with Date

Dr. G. Rajesh  
professor,  
Dept. of ME

  
Name & Signature of Expert 2 with Date

Dr. S. Babu Rajendra prasad  
Assoc. prof  
Dept. of CSE







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**ACADEMIC & ADMINISTRATIVE AUDIT**

Academic Year: 2024-25

Department: IT

*Tick one option for each question: Poor / Satisfactory / Good / Excellent.*

**CRITERION I: CURRICULAR ASPECTS**

Item No.	Poor (0)	Satisfactory (1)	Good (2)	Excellent (3)
1. POs are defined, approved, and available for all programmes.				✓
2. PSOs are defined, approved, and available for all programmes.				✓
3. COs are defined for every course and communicated to students.				✓
4. CO/PO/PSO mapping is prepared and reviewed periodically.				✓
5. Curriculum is implemented as approved (no undocumented deviations).				✓
6. Syllabus revision process is followed with BOS/Academic Council approvals.				✓
7. Employability/entrepreneurship/skill-development focus is built into the curriculum.				✓
8. Course plans/lesson plans are prepared and archived for all courses.				✓



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9. New courses/electives introduced during the year are properly approved and documented.				✓
10. CBCS/Elective Course System is implemented as per regulations.				✓
11. Cross-cutting issues (Gender/Environment/Sustainability/Ethics/Human Values) are integrated.				✓
12. Value-added courses are offered with syllabus, delivery plan, and assessment.				✓
13. Student enrollment/completion data for value-added courses is maintained.				✓
14. Internships/field projects are facilitated and documented with evaluation.				✓

## CRITERION II : TEACHING LEARNING AND EVALUATION

Item No.	Poor	Satisfactory	Good	Excellent
15. Demand ratio (applications vs seats) is tracked programme-wise.				✓
16. Admitted list, final admitted list, and dropout records are maintained.				✓
17. Reserved category seat filling is documented as per applicable policy.				✓



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18. Diagnostic/baseline assessment is conducted for new cohorts.			✓	
19. Slow/medium/advanced learner identification and documentation exists.				✓
20. Remedial measures for slow learners are planned, conducted, and recorded.				✓
21. Enrichment activities for advanced learners are planned, conducted, and recorded.				✓
22. Student full time teacher ratio is computed with supporting lists.				✓
23. Student-centric methods (experiential/participative/ problem-solving) are used with evidence.				✓
24. ICT/LMS/e-learning resources are used effectively for teaching.				✓
25. Mentor mentee system functions with meeting records for academic/stress support.				✓
26. Full-time teachers against sanctioned posts are adequate; vacancies are tracked.				✓
27. Faculty qualifications (PhD/PG/etc.) are properly documented and updated.				✓
28. Faculty awards/recognitions/fellow ships are documented with evidence.				✓



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29. Result declaration timeline is tracked and meets internal targets.				✓
30. Exam/evaluation grievances are recorded and resolved within defined timelines.				✓
31. IT integration/automation improves exam management (CIA and end-sem).				✓
32. Examination Manual exists; exam processes show compliance (QP scrutiny, attendance, marks).				✓
33. Learning outcomes are publicized through website/handbook/LMS.				✓
34. PO/PSO/CO attainment methodology is defined, applied, and documented.			✓	
35. Attainment analysis leads to action taken and continuous improvement.			✓	
36. Pass/fail/appeared/registered data is maintained and analysed programme-wise				✓



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**CRITERION III: RESEARCH, INNOVATIONS & EXTENSION**

Item No.	Poor	Satisfactory	Good	Excellent
37. Research policy and research promotion mechanisms are implemented and visible.		✓		
38. Seed money / internal research support is provided and documented.		✓		
39. Faculty fellowships/financial support for advanced studies/research are documented.		✓		
40. Research fellows (JRF/SRF/Post-doc/RA) enrollment is tracked with evidence.			✓	
41. Research facilities		✓		
42. Recognitions (DST-FIST/DBT/UGC-SAP /CAS etc.) are documented (if applicable).	✓			
43. Government research grants are received and managed with proper documentation.	✓			
44. Non-government/industry/international research funding is received and documented.	✓			
45. Project register includes sanctions, fund				



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release, progress, outcomes, and closures.	/			
46. Innovation ecosystem exists (IIC/incubation/makerspace/prototyping/knowledge transfer).			✓	
47. Workshops on research methods/IPR/entrepreneurship/skill development are conducted.			✓	
48. Research/innovation awards to faculty/students are recorded with supporting proof.		✓		
49. Research ethics and plagiarism control processes are implemented and audited.	✓			
50. Patents filed/published/granted are recorded and supported with documents.			✓	
51. Publications in indexed/UGC-notified journals are recorded with links/DOIs.			✓	
52. Books/chapters/edited volumes are recorded with ISBN and proofs.			✓	
53. E-content developed by teachers is recorded with URLs and evidence.	✓			
54. Bibliometrics/citation		✓		





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reports (Scopus/WoS/etc.) are available where applicable			✓	
55. Consultancy policy (including revenue sharing) is available and implemented.		✓		
56. Consultancy/corporate training revenue is tracked with work orders and reports.	✓			
57. Extension activities show measurable impact and are reported with evidence.	✓			
58. Outreach programmes (NSS/NCC/Govt recognized) are conducted with documentation.			✓	
59. Student participation in outreach/extension is tracked and verified.			✓	
60. Awards for extension/outreach (if any) are recorded with proofs.			✓	
61. Collaborative activities with institutions/industry are conducted and evidenced.			✓	



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62. Functional MoUs for internships/projects/exchange/research are active with outcomes.			✓	
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## CRITERION IV: INFRASTRUCTURE & LEARNING RESOURCES

Item No.	Poor	Satisfactory	Good	Excellent
63. Classrooms/labs/seminar halls are adequate as per intake and statutory norms.			✓	
64. Laboratory equipment inventory, utilization, and maintenance/calibration logs exist.			✓	
65. ICT-enabled classrooms/seminar halls (LCD/smart board/Wi-Fi/LAN) are available and used.			✓	
66. IT policy, budget provision, and utilization are documented.			✓	
67. Student computer ratio is calculated and meets programme needs.				✓
68. E-content development facilities (media/LCS/editing software) are available where applicable.		✓		



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69. Maintenance systems/SOPs for physical and academic facilities are documented.			✓	
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**CRITERION V: STUDENT SUPPORT & PROGRESSION**

Item No.	Poor	Satisfactory	Good	Excellent
70. Scholarships/freeships data is maintained with supporting proofs.			✓	
71. Career counselling/competitive exam guidance activities are conducted and documented.			✓	
72. Capacity development/skill enhancement programmes are conducted with outcomes.			✓	
73. Student grievance redressal/ICC/anti-ragging committees are active with minutes and case handling.			✓	
74. Competitive exam qualifications (GATE/GRE/CAT/IELTS etc.) are tracked with evidence.		✓		



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75. Placement data is tracked with supporting documents (masked where required).			✓	
76. Higher education progression data is tracked for previous graduating batch.			✓	
77. Student participation/awards in sports/cultural activities are documented.			✓	
78. Alumni engagement and contributions (financial/non-financial) are documented.		✓		

**CRITERION VI: GOVERNANCE, LEADERSHIP & MANAGEMENT**

Item No.	Poor	Satisfactory	Good	Excellent
79. Department vision/mission is stated and reflected in academic/administrative decisions.				✓
80. Decentralization and participative management are practiced with committee evidence.		✓		
81. Strategic plan is available, deployed, and reviewed periodically.			✓	
82. E-governance/ERP is used for admissions/exams/certificates/committees/purchases.		✓		



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83. Performance appraisal and welfare measures exist for teaching and non-teaching staff.				✓
84. Financial support is provided for conferences/workshops /memberships with documentation.		✓		
85. FDPs/training programmes attended/organized are documented.				✓
86. Resource mobilization and utilization (consultancy/alumni/workshops etc.) is tracked.		✓		

**CRITERION VII: INSTITUTIONAL VALUES & BEST PRACTICES (DEPARTMENT CONTRIBUTION)**

Item No.	Poor	Satisfactory	Good	Excellent
87. Gender equity initiatives are planned/executed and documented (where applicable).			✓	
88. Sustainability initiatives (energy/waste/water) are documented with geo-tag evidence (where applicable).			✓	



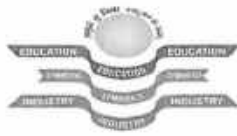
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89. Barrier-free access and Divyangjan support are available and documented (where applicable).			✓	
90. Inclusion and harmony initiatives are conducted and evidenced.			✓	
91. Constitutional values/professional ethics sensitization activities are conducted and documented.				✓
92. Commemorative days/events celebrated by department are recorded with reports/photos.			✓	
93. Departmental distinctiveness is documented with outcomes			✓	
94. SWOT (min 5 points each) and future plan are prepared and aligned to strategy.		✓		





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### Summary:

#### Strengths:

The IT department follows a structured academic process, aligned with Institutional objectives. TLP are systematic and comply with prescribed guidelines. Faculty ensure clear delivery of curriculum and maintain satisfactory academic discipline.

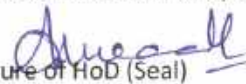
#### Areas for Improvement:

The department shows limited engagement in advanced technical and research oriented activities. Scope exists for enhancing innovation, Analytical depth and evidence based documentation. Greater focus on emerging technologies and continuous improvement is required.

### Declaration

I declare that the information provided is correct as per records available with the institution and/or documents enclosed.

Date: 16-9-2025

  
Signature of HoD (Seal)

**Head of the Department**  
**Dept. of Information Technology**  
**DVR & Dr. HS MIC College of Technology**  
**Kanchikacherla, Krishna Dt**  
**Andhra Pradesh, India - Pin 521180**

  
Name & Signature of Expert 1 with Date

**Dr. G. Rajesh**  
**Professor,**  
**Dept. of ME**

  
Name & Signature of Expert 2 with Date

**Dr. S. Babu Rajendhraphasad**  
**Assoc. prof**  
**Dept. of CSE**



1. The first of the two conditions  
is that the system must be  
in a state of equilibrium.  
2. The second condition is that  
the system must be in a state of  
equilibrium with the environment.  
3. The third condition is that  
the system must be in a state of  
equilibrium with the environment.  
4. The fourth condition is that  
the system must be in a state of  
equilibrium with the environment.