



ACADEMIC & ADMINISTRATIVE AUDIT

Academic Year: 24-25

Department: CIVIL

Tick one option for each question: Poor / Satisfactory / Good / Excellent.

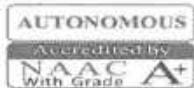
CRITERION I: CURRICULAR ASPECTS

Item No.	Poor (0)	Satisfactory (1)	Good (2)	Excellent (3)
1. POs are defined, approved, and available for all programmes.			✓	
2. PSOs are defined, approved, and available for all programmes.			✓	
3. COs are defined for every course and communicated to students.			✓	
4. CO/PO/PSO mapping is prepared and reviewed periodically.				✓
5. Curriculum is implemented as approved (no undocumented deviations).			✓	
6. Syllabus revision process is followed with BOS/Academic Council approvals.			✓	
7. Employability/entrepreneurship/skill-development focus is built into the curriculum.			✓	
8. Course plans/lesson plans are prepared and archived for all courses.			✓	



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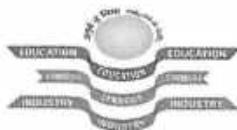
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9. New courses/electives introduced during the year are properly approved and documented.			✓	
10. CBCS/Elective Course System is implemented as per regulations.			✓	
11. Cross-cutting issues (Gender/Environment/Sustainability/Ethics/Human Values) are integrated.		✓		
12. Value-added courses are offered with syllabus, delivery plan, and assessment.			✓	
13. Student enrollment/completion data for value-added courses is maintained.		✓		
14. Internships/field projects are facilitated and documented with evaluation.			✓	

CRITERION II : TEACHING LEARNING AND EVALUATION

Item No.	Poor	Satisfactory	Good	Excellent
15. Demand ratio (applications vs seats) is tracked programme-wise.			✓	
16. Admitted list, final admitted list, and dropout records are maintained.			✓	
17. Reserved category seat filling is documented as per applicable policy.			✓	

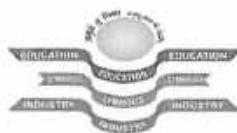


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With Grade

18. Diagnostic/baseline assessment is conducted for new cohorts.			✓	
19. Slow/medium/advanced learner identification and documentation exists.		✓		
20. Remedial measures for slow learners are planned, conducted, and recorded.		✓		
21. Enrichment activities for advanced learners are planned, conducted, and recorded.			✓	
22. Student full time teacher ratio is computed with supporting lists.			✓	
23. Student-centric methods (experiential/participative/problem-solving) are used with evidence.			✓	
24. ICT/LMS/e-learning resources are used effectively for teaching.			✓	
25. Mentor mentee system functions with meeting records for academic/stress support.				✓
26. Full-time teachers against sanctioned posts are adequate; vacancies are tracked.		✓		
27. Faculty qualifications (PhD/PG/etc.) are properly documented and updated.			✓	
28. Faculty awards/recognitions/fellowships are documented with evidence.			✓	



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29. Result declaration timeline is tracked and meets internal targets.			✓	
30. Exam/evaluation grievances are recorded and resolved within defined timelines.			✓	
31. IT integration/automation improves exam management (CIA and end-sem).			✓	
32. Examination Manual exists; exam processes show compliance (QP scrutiny, attendance, marks).			✓	
33. Learning outcomes are publicized through website/handbook/LMS.		✓		
34. PO/PSO/CO attainment methodology is defined, applied, and documented.		✓		
35. Attainment analysis leads to action taken and continuous improvement.			✓	
36. Pass/fail/appeared/register ed data is maintained and analysed programme-wise				✓



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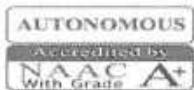
CRITERION III: RESEARCH, INNOVATIONS & EXTENSION

Item No.	Poor	Satisfactory	Good	Excellent
37. Research policy and research promotion mechanisms are implemented and visible.			✓	
38. Seed money / internal research support is provided and documented.		✓		
39. Faculty fellowships/financial support for advanced studies/research are documented.		✓		
40. Research fellows (JRF/SRF/Post-doc/RA) enrollment is tracked with evidence.			✓	
41. Research facilities			✓	
42. Recognitions (DST-FIST/DBT/UGC-SAP /CAS etc.) are documented (if applicable).			✓	
43. Government research grants are received and managed with proper documentation.			✓	
44. Non-government/industry/international research funding is received and documented.		✓		
45. Project register includes sanctions, fund		✓		

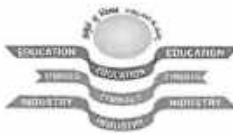


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release, progress, outcomes, and closures.				
46. Innovation ecosystem exists (IIC/incubation/makerspace/prototyping/knowledge transfer).			✓	
47. Workshops on research methods/IPR/entrepreneurship/skill development are conducted.			✓	
48. Research/innovation awards to faculty/students are recorded with supporting proof.		✓		
49. Research ethics and plagiarism control processes are implemented and audited.			✓	
50. Patents filed/published/granted are recorded and supported with documents.		✓		
51. Publications in indexed/UGC-notified journals are recorded with links/DOIs.			✓	
52. Books/chapters/edited volumes are recorded with ISBN and proofs.		✓		
53. E-content developed by teachers is recorded with URLs and evidence.		✓		
54. Bibliometrics/citation			✓	

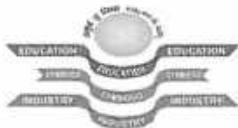


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reports (Scopus/WoS/etc.) are available where applicable				
55. Consultancy policy (including revenue sharing) is available and implemented.			✓	
56. Consultancy/corporate training revenue is tracked with work orders and reports.			✓	
57. Extension activities show measurable impact and are reported with evidence.			✓	
58. Outreach programmes (NSS/NCC/Govt recognized) are conducted with documentation.			✓	
59. Student participation in outreach/extension is tracked and verified.			✓	
60. Awards for extension/outreach (if any) are recorded with proofs.		✓		
61. Collaborative activities with institutions/industry are conducted and evidenced.		✓		



62. Functional MoUs for internships/projects/exchange/research are active with outcomes.		✓		
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CRITERION IV: INFRASTRUCTURE & LEARNING RESOURCES

Item No.	Poor	Satisfactory	Good	Excellent
63. Classrooms/labs/seminar halls are adequate as per intake and statutory norms.			✓	
64. Laboratory equipment inventory, utilization, and maintenance/calibration logs exist.			✓	
65. ICT-enabled classrooms/seminar halls (LCD/smart board/Wi-Fi/LAN) are available and used.		✓		
66. IT policy, budget provision, and utilization are documented.		✓		
67. Student computer ratio is calculated and meets programme needs.			✓	
68. E-content development facilities (media/LCS/editing software) are available where applicable.		✓		



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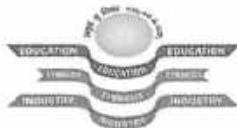
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69. Maintenance systems/SOPs for physical and academic facilities are documented.			✓	
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CRITERION V: STUDENT SUPPORT & PROGRESSION

Item No.	Poor	Satisfactory	Good	Excellent
70. Scholarships/freeships data is maintained with supporting proofs.			✓	
71. Career counselling/competitive exam guidance activities are conducted and documented.			✓	
72. Capacity development/skill enhancement programmes are conducted with outcomes.		✓		
73. Student grievance redressal/ICC/anti-ragging committees are active with minutes and case handling.			✓	
74. Competitive exam qualifications (GATE/GRE/CAT/IELTS etc.) are tracked with evidence.			✓	



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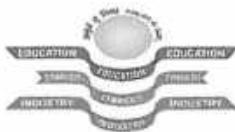
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75. Placement data is tracked with supporting documents (masked where required).			✓	
76. Higher education progression data is tracked for previous graduating batch.		✓		
77. Student participation/awards in sports/cultural activities are documented.			✓	
78. Alumni engagement and contributions (financial/non-financial) are documented.		✓		

CRITERION VI: GOVERNANCE, LEADERSHIP & MANAGEMENT

Item No.	Poor	Satisfactory	Good	Excellent
79. Department vision/mission is stated and reflected in academic/administrative decisions.			✓	
80. Decentralization and participative management are practiced with committee evidence.		✓		
81. Strategic plan is available, deployed, and reviewed periodically.			✓	
82. E-governance/ERP is used for admissions/exams/certificates/committees/purchases.			✓	



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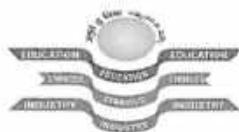
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83. Performance appraisal and welfare measures exist for teaching and non-teaching staff.			✓	
84. Financial support is provided for conferences/workshops /memberships with documentation.		✓		
85. FDPs/training programmes attended/organized are documented.		✓		
86. Resource mobilization and utilization (consultancy/alumni/worksheets etc.) is tracked.			✓	

CRITERION VII: INSTITUTIONAL VALUES & BEST PRACTICES (DEPARTMENT CONTRIBUTION)

Item No.	Poor	Satisfactory	Good	Excellent
87. Gender equity initiatives are planned/executed and documented (where applicable).			✓	
88. Sustainability initiatives (energy/waste/water) are documented with geo-tag evidence (where applicable).		✓		

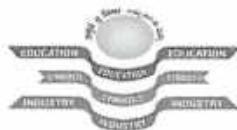


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89. Barrier-free access and Divyangjan support are available and documented (where applicable).		✓		
90. Inclusion and harmony initiatives are conducted and evidenced.			✓	
91. Constitutional values/professional ethics sensitization activities are conducted and documented.			✓	
92. Commemorative days/events celebrated by department are recorded with reports/photos.			✓	
93. Departmental distinctiveness is documented with outcomes		✓		
94. SWOT (min 5 points each) and future plan are prepared and aligned to strategy.			✓	



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Summary:

Strengths:

- (i). Department has good infrastructural facilities.
- (ii). Skill development programs were introduced to strengthen students practical competencies and enhance their industry readiness.
- (iii). Faculty members and students are encouraged to undertake NPTEL online certification courses.

Areas for Improvement:

- (i). MoUs with Industries need to be strengthened.
- (ii). faculty members need to increase their publications in reputed Journals.

Declaration

I declare that the information provided is correct as per records available with the institution and/or documents enclosed.

Date: 16/09/2025

Signature of HoD (Seal)

Head of the Department
Dept. of Civil Engg
DVR & Dr. HS MIC College of Technology
Kanchikacherla, Krishna Dt
Andhra Pradesh, India - Pin: 521180

Name & Signature of Expert 1 with Date

Dr. G. Rajesh
professor
Dept. of ME

Name & Signature of Expert 2 with Date

Dr. S. Babu Rajendra Phadad
Assoc. Prof
Dept. of CSE



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ACADEMIC & ADMINISTRATIVE AUDIT

Academic Year: 2024-25

Department: EEE

Tick one option for each question: Poor / Satisfactory / Good / Excellent.

CRITERION I: CURRICULAR ASPECTS

Item No.	Poor (0)	Satisfactory (1)	Good (2)	Excellent (3)
1. POs are defined, approved, and available for all programmes.				✓
2. PSOs are defined, approved, and available for all programmes.				✓
3. COs are defined for every course and communicated to students.				✓
4. CO/PO/PSO mapping is prepared and reviewed periodically.				✓
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6. Syllabus revision process is followed with BOS/Academic Council approvals.				✓
7. Employability/entrepreneurship/skill-development focus is built into the curriculum.			✓	
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9. New courses/electives introduced during the year are properly approved and documented.			✓	
10. CBCS/Elective Course System is implemented as per regulations.				✓
11. Cross-cutting issues (Gender/Environment/Sustainability/Ethics/Human Values) are integrated.		✓		
12. Value-added courses are offered with syllabus, delivery plan, and assessment.			✓	
13. Student enrollment/completion data for value-added courses is maintained.			✓	
14. Internships/field projects are facilitated and documented with evaluation.				✓

CRITERION II : TEACHING LEARNING AND EVALUATION

Item No.	Poor	Satisfactory	Good	Excellent
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16. Admitted list, final admitted list, and dropout records are maintained.			✓	
17. Reserved category seat filling is documented as per applicable policy.			✓	



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18. Diagnostic/baseline assessment is conducted for new cohorts.			✓	
19. Slow/medium/advanced learner identification and documentation exists.				✓
20. Remedial measures for slow learners are planned, conducted, and recorded.			✓	
21. Enrichment activities for advanced learners are planned, conducted, and recorded.			✓	
22. Student full time teacher ratio is computed with supporting lists.			✓	
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24. ICT/LMS/e-learning resources are used effectively for teaching.			✓	
25. Mentor mentee system functions with meeting records for academic/stress support.				✓
26. Full-time teachers against sanctioned posts are adequate; vacancies are tracked.				✓
27. Faculty qualifications (PhD/PG/etc.) are properly documented and updated.				✓
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29. Result declaration timeline is tracked and meets internal targets.		✓		
30. Exam/evaluation grievances are recorded and resolved within defined timelines.				✓
31. IT integration/automation improves exam management (CIA and end-sem).			✓	
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35. Attainment analysis leads to action taken and continuous improvement.			✓	
36. Pass/fail/appeared/register ed data is maintained and analysed programme-wise			✓	



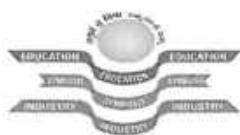
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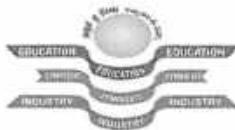


CRITERION III: RESEARCH, INNOVATIONS & EXTENSION

Item No.	Poor	Satisfactory	Good	Excellent
37. Research policy and research promotion mechanisms are implemented and visible.		✓		
38. Seed money / internal research support is provided and documented.		✓		
39. Faculty fellowships/financial support for advanced studies/research are documented.			✓	
40. Research fellows (JRF/SRF/Post-doc/RA) enrollment is tracked with evidence.		✓		
41. Research facilities		•	✓	
42. Recognitions (DST-FIST/DBT/UGC-SAP /CAS etc.) are documented (if applicable).		✓		
43. Government research grants are received and managed with proper documentation.		✓		
44. Non-government/industry/international research funding is received and documented.		✓		
45. Project register includes sanctions, fund		✓		



release, progress, outcomes, and closures.				
46. Innovation ecosystem exists (IIC/incubation/makerspace/prototyping/knowledge transfer).		✓		
47. Workshops on research methods/IPR/entrepreneurship/skill development are conducted.			✓	
48. Research/innovation awards to faculty/students are recorded with supporting proof.		✓		
49. Research ethics and plagiarism control processes are implemented and audited.			✓	
50. Patents filed/published/granted are recorded and supported with documents.			✓	
51. Publications in indexed/UGC-notified journals are recorded with links/DOIs.			✓	
52. Books/chapters/edited volumes are recorded with ISBN and proofs.			✓	
53. E-content developed by teachers is recorded with URLs and evidence.		✓		
54. Bibliometrics/citation				



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reports (Scopus/WoS/etc.) are available where applicable		✓	
55. Consultancy policy (including revenue sharing) is available and implemented.		✓	
56. Consultancy/corporate training revenue is tracked with work orders and reports.		✓	
57. Extension activities show measurable impact and are reported with evidence.		✓	
58. Outreach programmes (NSS/NCC/Govt recognized) are conducted with documentation.		✓	
59. Student participation in outreach/extension is tracked and verified.		✓	
60. Awards for extension/outreach (if any) are recorded with proofs.		✓	
61. Collaborative activities with institutions/industry are conducted and evidenced.		✓	



62. Functional MoUs for internships/projects/exchange/research are active with outcomes.				✓
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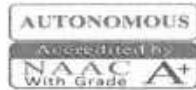
CRITERION IV: INFRASTRUCTURE & LEARNING RESOURCES

Item No.	Poor	Satisfactory	Good	Excellent
63. Classrooms/labs/seminar halls are adequate as per intake and statutory norms.				✓
64. Laboratory equipment inventory, utilization, and maintenance/calibration logs exist.				✓
65. ICT-enabled classrooms/seminar halls (LCD/smart board/Wi-Fi/LAN) are available and used.			✓	
66. IT policy, budget provision, and utilization are documented.				✓
67. Student computer ratio is calculated and meets programme needs.			✓	
68. E-content development facilities (media/LCS/editing software) are available where applicable.			✓	



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69. Maintenance systems/SOPs for physical and academic facilities are documented.			✓	
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CRITERION V: STUDENT SUPPORT & PROGRESSION

Item No.	Poor	Satisfactory	Good	Excellent
70. Scholarships/freeships data is maintained with supporting proofs.				✓
71. Career counselling/competitive exam guidance activities are conducted and documented.			✓	
72. Capacity development/skill enhancement programmes are conducted with outcomes.			✓	
73. Student grievance redressal/ICC/anti-ragging committees are active with minutes and case handling.			✓	
74. Competitive exam qualifications (GATE/GRE/CAT/IELTS etc.) are tracked with evidence.			✓	



75. Placement data is tracked with supporting documents (masked where required).			✓	
76. Higher education progression data is tracked for previous graduating batch.		✓		
77. Student participation/awards in sports/cultural activities are documented.		✓		
78. Alumni engagement and contributions (financial/non-financial) are documented.		✓		

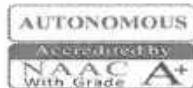
CRITERION VI: GOVERNANCE, LEADERSHIP & MANAGEMENT

Item No.	Poor	Satisfactory	Good	Excellent
79. Department vision/mission is stated and reflected in academic/administrative decisions.			✓	
80. Decentralization and participative management are practiced with committee evidence.			✓	
81. Strategic plan is available, deployed, and reviewed periodically.			✓	
82. E-governance/ERP is used for admissions/exams/certificates/committees/purchases.			✓	



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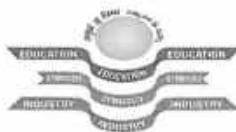
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83. Performance appraisal and welfare measures exist for teaching and non-teaching staff.				✓
84. Financial support is provided for conferences/workshops /memberships with documentation.			✓	
85. FDPs/training programmes attended/organized are documented.			✓	
86. Resource mobilization and utilization (consultancy/alumni/workshops etc.) is tracked.	✓			

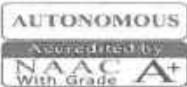
CRITERION VII: INSTITUTIONAL VALUES & BEST PRACTICES (DEPARTMENT CONTRIBUTION)

Item No.	Poor	Satisfactory	Good	Excellent
87. Gender equity initiatives are planned/executed and documented (where applicable).		✓		
88. Sustainability initiatives (energy/waste/water) are documented with geo-tag evidence (where applicable).				✓



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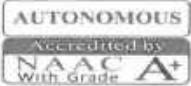


89. Barrier-free access and Divyangjan support are available and documented (where applicable).			✓	
90. Inclusion and harmony initiatives are conducted and evidenced.			✓	
91. Constitutional values/professional ethics sensitization activities are conducted and documented.		✓		
92. Commemorative days/events celebrated by department are recorded with reports/photos.				✓
93. Departmental distinctiveness is documented with outcomes		✓		
94. SWOT (min 5 points each) and future plan are prepared and aligned to strategy.			✓	



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Summary:

Strengths: All the faculty are well qualified and documents are being updated regularly. NPTEL Certifications are in good number and research in SCI/ SCOPUS journals are published.

Areas for Improvement:

- MoUs with research organisations and Collaborative Programs may be improved. Consultancy & funding Projects may be improved. Center of Excellence may be developed.

Declaration

I declare that the information provided is correct as per records available with the institution and/or documents enclosed.

Date: 16-9-2025

Head of the Department
Electrical & Electronics Engineering
DVR & Dr. HS MIC College of Technology
Kanchikacherla-521180, N.T.R.DI., A.P

Name & Signature of Expert 1 with Date

Dr. S. Rajesh
Professor,

Dept. of ME

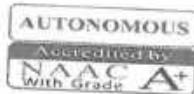
Name & Signature of Expert 2 with Date

DR. S. Babu Rajendra Prasad
Assoc. Prof
Dept. of CSE



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ACADEMIC & ADMINISTRATIVE AUDIT

Academic Year: 2024-25

Department: Mechanical Engineering

Tick one option for each question: Poor / Satisfactory / Good / Excellent.

CRITERION I: CURRICULAR ASPECTS

Item No.	Poor (0)	Satisfactory (1)	Good (2)	Excellent (3)
1. POs are defined, approved, and available for all programmes.				✓
2. PSOs are defined, approved, and available for all programmes.				✓
3. COs are defined for every course and communicated to students.				✓
4. CO/PO/PSO mapping is prepared and reviewed periodically.				✓
5. Curriculum is implemented as approved (no undocumented deviations).				✓
6. Syllabus revision process is followed with BOS/Academic Council approvals.				✓
7. Employability/entrepreneurship/skill-development focus is built into the curriculum.				✓
8. Course plans/lesson plans are prepared and archived for all courses.				✓



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9. New courses/electives introduced during the year are properly approved and documented.				✓
10. CBCS/Elective Course System is implemented as per regulations.				✓
11. Cross-cutting issues (Gender/Environment/Sustainability/Ethics/Human Values) are integrated.				✓
12. Value-added courses are offered with syllabus, delivery plan, and assessment.			✓	
13. Student enrollment/completion data for value-added courses is maintained.			✓	
14. Internships/field projects are facilitated and documented with evaluation.				✓

CRITERION II : TEACHING LEARNING AND EVALUATION

Item No.	Poor	Satisfactory	Good	Excellent
15. Demand ratio (applications vs seats) is tracked programme-wise.				✓
16. Admitted list, final admitted list, and dropout records are maintained.			✓	
17. Reserved category seat filling is documented as per applicable policy.			✓	



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18. Diagnostic/baseline assessment is conducted for new cohorts.		✓		
19. Slow/medium/advanced learner identification and documentation exists.				✓
20. Remedial measures for slow learners are planned, conducted, and recorded.			✓	
21. Enrichment activities for advanced learners are planned, conducted, and recorded.				✓
22. Student full time teacher ratio is computed with supporting lists.				✓
23. Student-centric methods (experiential/participative/problem-solving) are used with evidence.				✓
24. ICT/LMS/e-learning resources are used effectively for teaching.			✓	
25. Mentor mentee system functions with meeting records for academic/stress support.				✓
26. Full-time teachers against sanctioned posts are adequate; vacancies are tracked.				✓
27. Faculty qualifications (PhD/PG/etc.) are properly documented and updated.			✓	
28. Faculty awards/recognitions/fellowships are documented with evidence.			✓	



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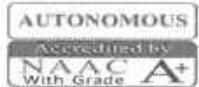
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29. Result declaration timeline is tracked and meets internal targets.			✓	
30. Exam/evaluation grievances are recorded and resolved within defined timelines.				✓
31. IT integration/automation improves exam management (CIA and end-sem).				✓
32. Examination Manual exists; exam processes show compliance (QP scrutiny, attendance, marks).				✓
33. Learning outcomes are publicized through website/handbook/LMS.				✓
34. PO/PSO/CO attainment methodology is defined, applied, and documented.				✓
35. Attainment analysis leads to action taken and continuous improvement.			✓	
36. Pass/fail/appeared/register ed data is maintained and analysed programme-wise				✓



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CRITERION III: RESEARCH, INNOVATIONS & EXTENSION

Item No.	Poor	Satisfactory	Good	Excellent
37. Research policy and research promotion mechanisms are implemented and visible.			✓	
38. Seed money / internal research support is provided and documented.			✓	
39. Faculty fellowships/financial support for advanced studies/research are documented.			✓	
40. Research fellows (JRF/SRF/Post-doc/RA) enrollment is tracked with evidence.			✓	
41. Research facilities			✓	
42. Recognitions (DST-FIST/DBT/UGC-SAP /CAS etc.) are documented (if applicable).		✓		
43. Government research grants are received and managed with proper documentation.	✓			
44. Non-government/industry/international research funding is received and documented.	✓			
45. Project register includes sanctions, fund	✓			

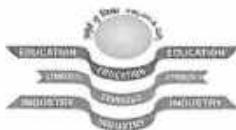


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release, progress, outcomes, and closures.				
46. Innovation ecosystem exists (IIC/incubation/makerspace/prototyping/knowledge transfer).	✓			
47. Workshops on research methods/IPR/entrepreneurship/skill development are conducted.				✓
48. Research/innovation awards to faculty/students are recorded with supporting proof.			✓	
49. Research ethics and plagiarism control processes are implemented and audited.			✓	
50. Patents filed/published/granted are recorded and supported with documents.				✓
51. Publications in indexed/UGC-notified journals are recorded with links/DOIs.				✓
52. Books/chapters/edited volumes are recorded with ISBN and proofs.				✓
53. E-content developed by teachers is recorded with URLs and evidence.			✓	
54. Bibliometrics/citation			✓	

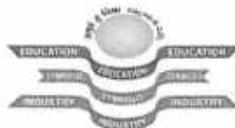


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reports (Scopus/WoS/etc.) are available where applicable				
55. Consultancy policy (including revenue sharing) is available and implemented.			✓	
56. Consultancy/corporate training revenue is tracked with work orders and reports.	✓			
57. Extension activities show measurable impact and are reported with evidence.				✓
58. Outreach programmes (NSS/NCC/Govt recognized) are conducted with documentation.				✓
59. Student participation in outreach/extension is tracked and verified.				✓
60. Awards for extension/outreach (if any) are recorded with proofs.				✓
61. Collaborative activities with institutions/industry are conducted and evidenced.				✓



62. Functional MoUs for internships/projects/exchange/research are active with outcomes.			✓	
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CRITERION IV: INFRASTRUCTURE & LEARNING RESOURCES

Item No.	Poor	Satisfactory	Good	Excellent
63. Classrooms/labs/seminar halls are adequate as per intake and statutory norms.				✓
64. Laboratory equipment inventory, utilization, and maintenance/calibration logs exist.			✓	
65. ICT-enabled classrooms/seminar halls (LCD/smart board/Wi-Fi/LAN) are available and used.			✓	
66. IT policy, budget provision, and utilization are documented.			✓	
67. Student computer ratio is calculated and meets programme needs.				✓
68. E-content development facilities (media/LCS/editing software) are available where applicable.			✓	



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69. Maintenance systems/SOPs for physical and academic facilities are documented.				✓
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CRITERION V: STUDENT SUPPORT & PROGRESSION

Item No.	Poor	Satisfactory	Good	Excellent
70. Scholarships/freeships data is maintained with supporting proofs.				✓
71. Career counselling/competitive exam guidance activities are conducted and documented.			✓	
72. Capacity development/skill enhancement programmes are conducted with outcomes.				✓
73. Student grievance redressal/ICC/anti-ragging committees are active with minutes and case handling.			✓	
74. Competitive exam qualifications (GATE/GRE/CAT/IELTS etc.) are tracked with evidence.			✓	



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75. Placement data is tracked with supporting documents (masked where required).			✓	
76. Higher education progression data is tracked for previous graduating batch.			✓	
77. Student participation/awards in sports/cultural activities are documented.				✓
78. Alumni engagement and contributions (financial/non-financial) are documented.			✓	

CRITERION VI: GOVERNANCE, LEADERSHIP & MANAGEMENT

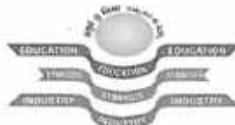
Item No.	Poor	Satisfactory	Good	Excellent
79. Department vision/mission is stated and reflected in academic/administrative decisions.				✓
80. Decentralization and participative management are practiced with committee evidence.				✓
81. Strategic plan is available, deployed, and reviewed periodically.				✓
82. E-governance/ERP is used for admissions/exams/certificates/committees/purchases.			✓	



83. Performance appraisal and welfare measures exist for teaching and non-teaching staff.			✓	
84. Financial support is provided for conferences/workshops /memberships with documentation.			✓	
85. FDPs/training programmes attended/organized are documented.				✓
86. Resource mobilization and utilization (consultancy/alumni/worksheets etc.) is tracked.			✓	

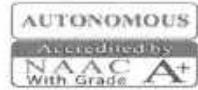
CRITERION VII: INSTITUTIONAL VALUES & BEST PRACTICES (DEPARTMENT CONTRIBUTION)

Item No.	Poor	Satisfactory	Good	Excellent
87. Gender equity initiatives are planned/executed and documented (where applicable).				✓
88. Sustainability initiatives (energy/waste/water) are documented with geo-tag evidence (where applicable).				✓



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89. Barrier-free access and Divyangjan support are available and documented (where applicable).			✓	
90. Inclusion and harmony initiatives are conducted and evidenced.				✓
91. Constitutional values/professional ethics sensitization activities are conducted and documented.				✓
92. Commemorative days/events celebrated by department are recorded with reports/photos.				✓
93. Departmental distinctiveness is documented with outcomes				✓
94. SWOT (min 5 points each) and future plan are prepared and aligned to strategy.		✓		



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Summary:

Strengths:

Excellent faculty with good qualification
Good no. of publications
Infrastructure is good
Internships and placements are good.

Areas for Improvement:

NO external funded projects and consultancy work
NO paid internship
Seed money allocation may be improved to encourage the faculty innovation

Declaration

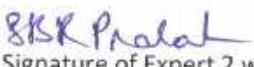
I declare that the information provided is correct as per records available with the institution and/or documents enclosed.

Date: 16/09/25


Signature of HoD (Seal)
Head of the Department
Dept. of Computer Engineering
DVR & Dr. HS MIC College of Technology
Kanchikacherla - 521160
Andhra Pradesh, India - Pin - 521160


Name & Signature of Expert 1 with Date

Dr. G. Rajesh,
Professor,
Dept. of ME


Name & Signature of Expert 2 with Date

Dr. S. Babu Rajendra Phadat
Assoc. Prof
Dept. of CSE



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9. New courses/electives introduced during the year are properly approved and documented.				✓
10. CBCS/Elective Course System is implemented as per regulations.				✓
11. Cross-cutting issues (Gender/Environment/Sustainability/Ethics/Human Values) are integrated.				✓
12. Value-added courses are offered with syllabus, delivery plan, and assessment.				✓
13. Student enrollment/completion data for value-added courses is maintained.				✓
14. Internships/field projects are facilitated and documented with evaluation.				✓

CRITERION II : TEACHING LEARNING AND EVALUATION

Item No.	Poor	Satisfactory	Good	Excellent
15. Demand ratio (applications vs seats) is tracked programme-wise.				✓
16. Admitted list, final admitted list, and dropout records are maintained.				✓
17. Reserved category seat filling is documented as per applicable policy.				✓



ACADEMIC & ADMINISTRATIVE AUDIT

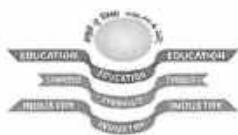
Academic Year: 2024-25

Department: ECF

Tick one option for each question: Poor / Satisfactory / Good / Excellent.

CRITERION I: CURRICULAR ASPECTS

Item No.	Poor (0)	Satisfactory (1)	Good (2)	Excellent (3)
1. POs are defined, approved, and available for all programmes.				✓
2. PSOs are defined, approved, and available for all programmes.				✓
3. COs are defined for every course and communicated to students.				✓
4. CO/PO/PSO mapping is prepared and reviewed periodically.				✓
5. Curriculum is implemented as approved (no undocumented deviations).				✓
6. Syllabus revision process is followed with BOS/Academic Council approvals.				✓
7. Employability/entrepreneurship/skill-development focus is built into the curriculum.				✓
8. Course plans/lesson plans are prepared and archived for all courses.				✓



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With Grade

18. Diagnostic/baseline assessment is conducted for new cohorts.				✓
19. Slow/medium/advanced learner identification and documentation exists.			✓	
20. Remedial measures for slow learners are planned, conducted, and recorded.			✓	
21. Enrichment activities for advanced learners are planned, conducted, and recorded.			✓	
22. Student full time teacher ratio is computed with supporting lists.				✓
23. Student-centric methods (experiential/participative/problem-solving) are used with evidence.				✓
24. ICT/LMS/e-learning resources are used effectively for teaching.		✓		
25. Mentor mentee system functions with meeting records for academic/stress support.				✓
26. Full-time teachers against sanctioned posts are adequate; vacancies are tracked.				✓
27. Faculty qualifications (PhD/PG/etc.) are properly documented and updated.				✓
28. Faculty awards/recognitions/fellowships are documented with evidence.				✓



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29. Result declaration timeline is tracked and meets internal targets.				✓
30. Exam/evaluation grievances are recorded and resolved within defined timelines.				✓
31. IT integration/automation improves exam management (CIA and end-sem).				✓
32. Examination Manual exists; exam processes show compliance (QP scrutiny, attendance, marks).				✓
33. Learning outcomes are publicized through website/handbook/LMS.				✓
34. PO/PSO/CO attainment methodology is defined, applied, and documented.				✓
35. Attainment analysis leads to action taken and continuous improvement.				✓
36. Pass/fail/appeared/register ed data is maintained and analysed programme-wise				✓



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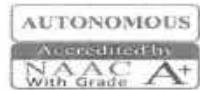
CRITERION III: RESEARCH, INNOVATIONS & EXTENSION

Item No.	Poor	Satisfactory	Good	Excellent
37. Research policy and research promotion mechanisms are implemented and visible.				✓
38. Seed money / internal research support is provided and documented.		✓		
39. Faculty fellowships/financial support for advanced studies/research are documented.				✓
40. Research fellows (JRF/SRF/Post-doc/RA) enrollment is tracked with evidence.	✓			
41. Research facilities			✓	
42. Recognitions (DST-FIST/DBT/UGC-SAP /CAS etc.) are documented (if applicable).		✓		
43. Government research grants are received and managed with proper documentation.				✓
44. Non-government/industry/international research funding is received and documented.		✓		
45. Project register includes sanctions, fund				



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release, progress, outcomes, and closures.			✓	
46. Innovation ecosystem exists (IIC/incubation/makerspace/prototyping/knowledge transfer).				✓
47. Workshops on research methods/IPR/entrepreneurship/skill development are conducted.			✓	
48. Research/innovation awards to faculty/students are recorded with supporting proof.			✓	
49. Research ethics and plagiarism control processes are implemented and audited.		✓		
50. Patents filed/published/granted are recorded and supported with documents.			✓	
51. Publications in indexed/UGC-notified journals are recorded with links/DOIs.			✓	
52. Books/chapters/edited volumes are recorded with ISBN and proofs.			✓	
53. E-content developed by teachers is recorded with URLs and evidence.			✓	
54. Bibliometrics/citation			✓	



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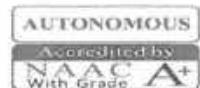
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reports (Scopus/WoS/etc.) are available where applicable				
55. Consultancy policy (including revenue sharing) is available and implemented.		✓		
56. Consultancy/corporate training revenue is tracked with work orders and reports.	✓			
57. Extension activities show measurable impact and are reported with evidence.		✓		
58. Outreach programmes (NSS/NCC/Govt recognized) are conducted with documentation.				✓
59. Student participation in outreach/extension is tracked and verified.				✓
60. Awards for extension/outreach (if any) are recorded with proofs.			✓	
61. Collaborative activities with institutions/industry are conducted and evidenced.			✓	



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62. Functional MoUs for internships/projects/exchange/research are active with outcomes.		✓	✓	
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CRITERION IV: INFRASTRUCTURE & LEARNING RESOURCES

Item No.	Poor	Satisfactory	Good	Excellent
63. Classrooms/labs/seminar halls are adequate as per intake and statutory norms.				✓
64. Laboratory equipment inventory, utilization, and maintenance/calibration logs exist.			✓	
65. ICT-enabled classrooms/seminar halls (LCD/smart board/Wi-Fi/LAN) are available and used.			✓	
66. IT policy, budget provision, and utilization are documented.			✓	
67. Student computer ratio is calculated and meets programme needs.			✓	
68. E-content development facilities (media/LCS/editing software) are available where applicable.				✓



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69. Maintenance systems/SOPs for physical and academic facilities are documented.			✓	
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CRITERION V: STUDENT SUPPORT & PROGRESSION

Item No.	Poor	Satisfactory	Good	Excellent
70. Scholarships/freeships data is maintained with supporting proofs.				✓
71. Career counselling/competitive exam guidance activities are conducted and documented.			✓	
72. Capacity development/skill enhancement programmes are conducted with outcomes.				✓
73. Student grievance redressal/ICC/anti-ragging committees are active with minutes and case handling.				✓
74. Competitive exam qualifications (GATE/GRE/CAT/IELTS etc.) are tracked with evidence.				✓



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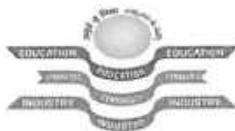
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75. Placement data is tracked with supporting documents (masked where required).				✓
76. Higher education progression data is tracked for previous graduating batch.				✓
77. Student participation/awards in sports/cultural activities are documented.				✓
78. Alumni engagement and contributions (financial/non-financial) are documented.		✓		

CRITERION VI: GOVERNANCE, LEADERSHIP & MANAGEMENT

Item No.	Poor	Satisfactory	Good	Excellent
79. Department vision/mission is stated and reflected in academic/administrative decisions.				✓
80. Decentralization and participative management are practiced with committee evidence.			✓	
81. Strategic plan is available, deployed, and reviewed periodically.			✓	
82. E-governance/ERP is used for admissions/exams/certificates/committees/purchases.				✓



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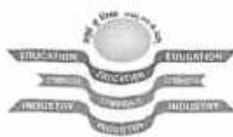
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83. Performance appraisal and welfare measures exist for teaching and non-teaching staff.				✓
84. Financial support is provided for conferences/workshops /memberships with documentation.			✓	
85. FDPs/training programmes attended/organized are documented.				✓
86. Resource mobilization and utilization (consultancy/alumni/wo rkshops etc.) is tracked.			✓	

CRITERION VII: INSTITUTIONAL VALUES & BEST PRACTICES (DEPARTMENT CONTRIBUTION)

Item No.	Poor	Satisfactory	Good	Excellent
87. Gender equity initiatives are planned/executed and documented (where applicable).				✓
88. Sustainability initiatives (energy/waste/water) are documented with geo-tag evidence (where applicable).			✓	



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89. Barrier-free access and Divyangjan support are available and documented (where applicable).				✓
90. Inclusion and harmony initiatives are conducted and evidenced.			✓	
91. Constitutional values/professional ethics sensitization activities are conducted and documented.				✓
92. Commemorative days/events celebrated by department are recorded with reports/photos.				✓
93. Departmental distinctiveness is documented with outcomes				✓
94. SWOT (min 5 points each) and future plan are prepared and aligned to strategy.			✓	



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Summary:

Strengths:

- ① Good number of Ph.D holders as faculty
- ② Strong mentor-mentees system
- ③ Strong Laboratories with fully equipped
- ④ Department received fund from various

Agency [Government] every academic year to do Research activities

Areas for Improvement:

- ① Have to concentrate on project funding/consultancy
- ② Need to focus on qualitative Research more
- ③ Encouragement to focus students towards higher education through GATE

Declaration

I declare that the information provided is correct as per records available with the institution and/or documents enclosed.

Date: 16/9/25

Signature of HoD (Seal)

Head of the Department
Electronics & Communication Engineering
DVR & Dr. HS MIC College of Technology
KANCHIKACHERLA - 521 180

Name & Signature of Expert 1 with Date

Dr. G. Rajesh
Professor,
Dept. of ME

Name & Signature of Expert 2 with Date

DR. S. Babu Rajendra Phatale
Assoc. Prof
Dept. of CSE

1970-0002-00000
1970-0002-00001
1970-0002-00002
1970-0002-00003



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ACADEMIC & ADMINISTRATIVE AUDIT

Academic Year: 2024-25

Department: CSE

Tick one option for each question: Poor / Satisfactory / Good / Excellent.

CRITERION I: CURRICULAR ASPECTS

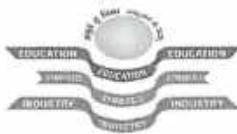
Item No.	Poor (0)	Satisfactory (1)	Good (2)	Excellent (3)
1. POs are defined, approved, and available for all programmes.				✓
2. PSOs are defined, approved, and available for all programmes.				✓
3. COs are defined for every course and communicated to students.				✓
4. CO/PO/PSO mapping is prepared and reviewed periodically.			✓	
5. Curriculum is implemented as approved (no undocumented deviations).				✓
6. Syllabus revision process is followed with BOS/Academic Council approvals.				✓
7. Employability/entrepreneurship/skill-development focus is built into the curriculum.			✓	
8. Course plans/lesson plans are prepared and archived for all courses.				✓



9. New courses/electives introduced during the year are properly approved and documented.			✓	
10. CBCS/Elective Course System is implemented as per regulations.			✓	
11. Cross-cutting issues (Gender/Environment/Sustainability/Ethics/Human Values) are integrated.			✓	
12. Value-added courses are offered with syllabus, delivery plan, and assessment.		✓		
13. Student enrollment/completion data for value-added courses is maintained.		✓		
14. Internships/field projects are facilitated and documented with evaluation.			✓	

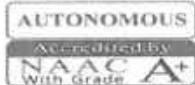
CRITERION II : TEACHING LEARNING AND EVALUATION

Item No.	Poor	Satisfactory	Good	Excellent
15. Demand ratio (applications vs seats) is tracked programme-wise.				✓
16. Admitted list, final admitted list, and dropout records are maintained.				✓
17. Reserved category seat filling is documented as per applicable policy.				✓



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18. Diagnostic/baseline assessment is conducted for new cohorts.			✓	
19. Slow/medium/advanced learner identification and documentation exists.				✓
20. Remedial measures for slow learners are planned, conducted, and recorded.				✓
21. Enrichment activities for advanced learners are planned, conducted, and recorded.			✓	
22. Student full time teacher ratio is computed with supporting lists.			✓	
23. Student-centric methods (experiential/participative/problem-solving) are used with evidence.			✓	
24. ICT/LMS/e-learning resources are used effectively for teaching.			✓	
25. Mentor mentee system functions with meeting records for academic/stress support.			✓	
26. Full-time teachers against sanctioned posts are adequate; vacancies are tracked.			✓	
27. Faculty qualifications (PhD/PG/etc.) are properly documented and updated.			✓	
28. Faculty awards/recognitions/fellowships are documented with evidence.				✓



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29. Result declaration timeline is tracked and meets internal targets.			✓	
30. Exam/evaluation grievances are recorded and resolved within defined timelines.			✓	
31. IT integration/automation improves exam management (CIA and end-sem).			✓	
32. Examination Manual exists; exam processes show compliance (QP scrutiny, attendance, marks).			✓	
33. Learning outcomes are publicized through website/handbook/LMS.			✓	
34. PO/PSO/CO attainment methodology is defined, applied, and documented.				✓
35. Attainment analysis leads to action taken and continuous improvement.			✓	
36. Pass/fail/appeared/register ed data is maintained and analysed programme-wise				✓



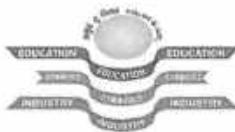
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CRITERION III: RESEARCH, INNOVATIONS & EXTENSION

Item No.	Poor	Satisfactory	Good	Excellent
37. Research policy and research promotion mechanisms are implemented and visible.				✓
38. Seed money / internal research support is provided and documented.			✓	
39. Faculty fellowships/financial support for advanced studies/research are documented.			✓	
40. Research fellows (JRF/SRF/Post-doc/RA) enrollment is tracked with evidence.			✓	
41. Research facilities			✓	
42. Recognitions (DST-FIST/DBT/UGC-SAP /CAS etc.) are documented (if applicable).			✓	
43. Government research grants are received and managed with proper documentation.				✓
44. Non-government/industry/international research funding is received and documented.		✓		
45. Project register includes sanctions, fund				



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release, progress, outcomes, and closures.				✓
46. Innovation ecosystem exists (IIC/incubation/makerspace/prototyping/knowledge transfer).				✓
47. Workshops on research methods/IPR/entrepreneurship/skill development are conducted.				✓
48. Research/innovation awards to faculty/students are recorded with supporting proof.				✓
49. Research ethics and plagiarism control processes are implemented and audited.		✓		
50. Patents filed/published/granted are recorded and supported with documents.				✓
51. Publications in indexed/UGC-notified journals are recorded with links/DOIs.				✓
52. Books/chapters/edited volumes are recorded with ISBN and proofs.				✓
53. E-content developed by teachers is recorded with URLs and evidence.			✓	
54. Bibliometrics/citation				



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reports (Scopus/WoS/etc.) are available where applicable			✓	
55. Consultancy policy (including revenue sharing) is available and implemented.		✓		
56. Consultancy/corporate training revenue is tracked with work orders and reports.		✓		
57. Extension activities show measurable impact and are reported with evidence.			✓	
58. Outreach programmes (NSS/NCC/Govt recognized) are conducted with documentation.				✓
59. Student participation in outreach/extension is tracked and verified.				✓
60. Awards for extension/outreach (if any) are recorded with proofs.				✓
61. Collaborative activities with institutions/industry are conducted and evidenced.			✓	



62. Functional MoUs for internships/projects/exchange/research are active with outcomes.				✓
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CRITERION IV: INFRASTRUCTURE & LEARNING RESOURCES

Item No.	Poor	Satisfactory	Good	Excellent
63. Classrooms/labs/seminar halls are adequate as per intake and statutory norms.				✓
64. Laboratory equipment inventory, utilization, and maintenance/calibration logs exist.				✓
65. ICT-enabled classrooms/seminar halls (LCD/smart board/Wi-Fi/LAN) are available and used.				✓
66. IT policy, budget provision, and utilization are documented.			✓	
67. Student computer ratio is calculated and meets programme needs.				✓
68. E-content development facilities (media/LCS/editing software) are available where applicable.			✓	



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69. Maintenance systems/SOPs for physical and academic facilities are documented.				✓
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CRITERION V: STUDENT SUPPORT & PROGRESSION

Item No.	Poor	Satisfactory	Good	Excellent
70. Scholarships/freeships data is maintained with supporting proofs.			✓	
71. Career counselling/competitive exam guidance activities are conducted and documented.			✓	
72. Capacity development/skill enhancement programmes are conducted with outcomes.			✓	
73. Student grievance redressal/ICC/anti-ragging committees are active with minutes and case handling.				✓
74. Competitive exam qualifications (GATE/GRE/CAT/IELTS etc.) are tracked with evidence.			✓	



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75. Placement data is tracked with supporting documents (masked where required).				✓
76. Higher education progression data is tracked for previous graduating batch.			✓	
77. Student participation/awards in sports/cultural activities are documented.				✓
78. Alumni engagement and contributions (financial/non-financial) are documented.			✓	

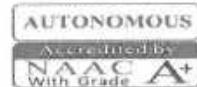
CRITERION VI: GOVERNANCE, LEADERSHIP & MANAGEMENT

Item No.	Poor	Satisfactory	Good	Excellent
79. Department vision/mission is stated and reflected in academic/administrative decisions.				✓
80. Decentralization and participative management are practiced with committee evidence.				✓
81. Strategic plan is available, deployed, and reviewed periodically.			✓	
82. E-governance/ERP is used for admissions/exams/certificates/committees/purchases.			✓	



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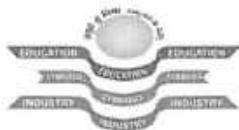
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83. Performance appraisal and welfare measures exist for teaching and non-teaching staff.				✓
84. Financial support is provided for conferences/workshops /memberships with documentation.		✓		
85. FDPs/training programmes attended/organized are documented.				✓
86. Resource mobilization and utilization (consultancy/alumni/worksheets etc.) is tracked.			✓	

CRITERION VII: INSTITUTIONAL VALUES & BEST PRACTICES (DEPARTMENT CONTRIBUTION)

Item No.	Poor	Satisfactory	Good	Excellent
87. Gender equity initiatives are planned/executed and documented (where applicable).				✓
88. Sustainability initiatives (energy/waste/water) are documented with geo-tag evidence (where applicable).				✓



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89. Barrier-free access and Divyangjan support are available and documented (where applicable).				✓
90. Inclusion and harmony initiatives are conducted and evidenced.				✓
91. Constitutional values/professional ethics sensitization activities are conducted and documented.				✓
92. Commemorative days/events celebrated by department are recorded with reports/photos.				✓
93. Departmental distinctiveness is documented with outcomes			✓	
94. SWOT (min 5 points each) and future plan are prepared and aligned to strategy.				



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Summary:

Strengths:

1. Faculty: Faculty Members are consistently upskilling themselves by participating in various programs.
2. Mentor-Mentee program: Mentor-Mentee program is well placed for nurturing young minds.
3. Training programs & Skill Development - Programs are periodically organized for students to be Industry Ready.

Areas for Improvement:

1. Publications in reputed journals by students and faculty members may be improved.
2. Consultancy projects may be improved.

Declaration

I declare that the information provided is correct as per records available with the institution and/or documents enclosed.

Date: 16-09-2025

Head of the Department

Dept. of Computer Science & Engg.
DVR & Dr. HS MIC College of Technology
Kanchikacherla, Krishna Dt.
Andhra Pradesh, India – Pin: 521180.

Name & Signature of Expert 1 with Date

Dr. G. Rajesh
professor,
Dept. of ME

Name & Signature of Expert 2 with Date

DR. S. Babu Rajendra Phasad
ASSOC. PROF
DEPT. OF CSE



ACADEMIC & ADMINISTRATIVE AUDIT

Academic Year: 2024-25

Department: IT

Tick one option for each question: Poor / Satisfactory / Good / Excellent.

CRITERION I: CURRICULAR ASPECTS

Item No.	Poor (0)	Satisfactory (1)	Good (2)	Excellent (3)
1. POs are defined, approved, and available for all programmes.				✓
2. PSOs are defined, approved, and available for all programmes.				✓
3. COs are defined for every course and communicated to students.				✓
4. CO/PO/PSO mapping is prepared and reviewed periodically.				✓
5. Curriculum is implemented as approved (no undocumented deviations).				✓
6. Syllabus revision process is followed with BOS/Academic Council approvals.				✓
7. Employability/entrepreneurship/skill-development focus is built into the curriculum.				✓
8. Course plans/lesson plans are prepared and archived for all courses.				✓



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9. New courses/electives introduced during the year are properly approved and documented.				✓
10. CBCS/Elective Course System is implemented as per regulations.				✓
11. Cross-cutting issues (Gender/Environment/Sustainability/Ethics/Human Values) are integrated.				✓
12. Value-added courses are offered with syllabus, delivery plan, and assessment.				✓
13. Student enrollment/completion data for value-added courses is maintained.				✓
14. Internships/field projects are facilitated and documented with evaluation.				✓

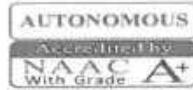
CRITERION II : TEACHING LEARNING AND EVALUATION

Item No.	Poor	Satisfactory	Good	Excellent
15. Demand ratio (applications vs seats) is tracked programme-wise.				✓
16. Admitted list, final admitted list, and dropout records are maintained.				✓
17. Reserved category seat filling is documented as per applicable policy.				✓



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18. Diagnostic/baseline assessment is conducted for new cohorts.			✓	
19. Slow/medium/advanced learner identification and documentation exists.				✓
20. Remedial measures for slow learners are planned, conducted, and recorded.				✓
21. Enrichment activities for advanced learners are planned, conducted, and recorded.				✓
22. Student full time teacher ratio is computed with supporting lists.				✓
23. Student-centric methods (experiential/participative/problem-solving) are used with evidence.				✓
24. ICT/LMS/e-learning resources are used effectively for teaching.				✓
25. Mentor mentee system functions with meeting records for academic/stress support.				✓
26. Full-time teachers against sanctioned posts are adequate; vacancies are tracked.				✓
27. Faculty qualifications (PhD/PG/etc.) are properly documented and updated.				✓
28. Faculty awards/recognitions/fellowships are documented with evidence.				✓

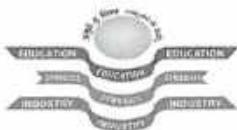


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29. Result declaration timeline is tracked and meets internal targets.				✓
30. Exam/evaluation grievances are recorded and resolved within defined timelines.				✓
31. IT integration/automation improves exam management (CIA and end-sem).				✓
32. Examination Manual exists; exam processes show compliance (QP scrutiny, attendance, marks).				✓
33. Learning outcomes are publicized through website/handbook/LMS.				✓
34. PO/PSO/CO attainment methodology is defined, applied, and documented.			✓	
35. Attainment analysis leads to action taken and continuous improvement.			✓	
36. Pass/fail/appeared/register ed data is maintained and analysed programme-wise				✓



CRITERION III: RESEARCH, INNOVATIONS & EXTENSION

Item No.	Poor	Satisfactory	Good	Excellent
37. Research policy and research promotion mechanisms are implemented and visible.		✓		
38. Seed money / internal research support is provided and documented.		✓		
39. Faculty fellowships/financial support for advanced studies/research are documented.		✓		
40. Research fellows (JRF/SRF/Post-doc/RA) enrollment is tracked with evidence.			✓	
41. Research facilities		✓		
42. Recognitions (DST-FIST/DBT/UGC-SAP /CAS etc.) are documented (if applicable).	✓			
43. Government research grants are received and managed with proper documentation.	✓			
44. Non-government/industry/international research funding is received and documented.	✓			
45. Project register includes sanctions, fund				



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release, progress, outcomes, and closures.	/			
46. Innovation ecosystem exists (IIC/incubation/makerspace/prototyping/knowledge transfer).			✓	
47. Workshops on research methods/IPR/entrepreneurship/skill development are conducted.			✓	
48. Research/innovation awards to faculty/students are recorded with supporting proof.		✓		
49. Research ethics and plagiarism control processes are implemented and audited.	✓			
50. Patents filed/published/granted are recorded and supported with documents.			✓	
51. Publications in indexed/UGC-notified journals are recorded with links/DOIs.			✓	
52. Books/chapters/edited volumes are recorded with ISBN and proofs.			✓	
53. E-content developed by teachers is recorded with URLs and evidence.	✓			
54. Bibliometrics/citation		✓		



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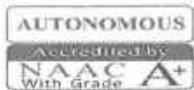


reports (Scopus/WoS/etc.) are available where applicable		✓	
55. Consultancy policy (including revenue sharing) is available and implemented.		✓	
56. Consultancy/corporate training revenue is tracked with work orders and reports.	✓		
57. Extension activities show measurable impact and are reported with evidence.	✓		
58. Outreach programmes (NSS/NCC/Govt recognized) are conducted with documentation.		✓	
59. Student participation in outreach/extension is tracked and verified.		✓	
60. Awards for extension/outreach (if any) are recorded with proofs.		✓	
61. Collaborative activities with institutions/industry are conducted and evidenced.		✓	



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62. Functional MoUs for internships/projects/exchange/research are active with outcomes.			✓	
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CRITERION IV: INFRASTRUCTURE & LEARNING RESOURCES

Item No.	Poor	Satisfactory	Good	Excellent
63. Classrooms/labs/seminar halls are adequate as per intake and statutory norms.			✓	
64. Laboratory equipment inventory, utilization, and maintenance/calibration logs exist.			✓	
65. ICT-enabled classrooms/seminar halls (LCD/smart board/Wi-Fi/LAN) are available and used.			✓	
66. IT policy, budget provision, and utilization are documented.			✓	
67. Student computer ratio is calculated and meets programme needs.				✓
68. E-content development facilities (media/LCS/editing software) are available where applicable.		✓		



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69. Maintenance systems/SOPs for physical and academic facilities are documented.			✓	
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CRITERION V: STUDENT SUPPORT & PROGRESSION

Item No.	Poor	Satisfactory	Good	Excellent
70. Scholarships/freeships data is maintained with supporting proofs.			✓	
71. Career counselling/competitive exam guidance activities are conducted and documented.			✓	
72. Capacity development/skill enhancement programmes are conducted with outcomes.			✓	
73. Student grievance redressal/ICC/anti-ragging committees are active with minutes and case handling.			✓	
74. Competitive exam qualifications (GATE/GRE/CAT/IELTS etc.) are tracked with evidence.		✓		



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75. Placement data is tracked with supporting documents (masked where required).			✓	
76. Higher education progression data is tracked for previous graduating batch.			✓	
77. Student participation/awards in sports/cultural activities are documented.			✓	
78. Alumni engagement and contributions (financial/non-financial) are documented.		✓		

CRITERION VI: GOVERNANCE, LEADERSHIP & MANAGEMENT

Item No.	Poor	Satisfactory	Good	Excellent
79. Department vision/mission is stated and reflected in academic/administrative decisions.				✓
80. Decentralization and participative management are practiced with committee evidence.		✓		
81. Strategic plan is available, deployed, and reviewed periodically.			✓	
82. E-governance/ERP is used for admissions/exams/certificates/committees/purchases.		✓		



83. Performance appraisal and welfare measures exist for teaching and non-teaching staff.				✓
84. Financial support is provided for conferences/workshops /memberships with documentation.		✓		
85. FDPs/training programmes attended/organized are documented.				✓
86. Resource mobilization and utilization (consultancy/alumni/worksheets etc.) is tracked.		✓		

CRITERION VII: INSTITUTIONAL VALUES & BEST PRACTICES (DEPARTMENT CONTRIBUTION)

Item No.	Poor	Satisfactory	Good	Excellent
87. Gender equity initiatives are planned/executed and documented (where applicable).			✓	
88. Sustainability initiatives (energy/waste/water) are documented with geo-tag evidence (where applicable).			✓	

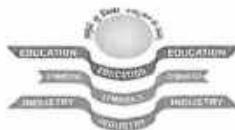


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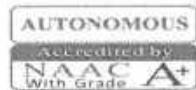
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89. Barrier-free access and Divyangjan support are available and documented (where applicable).			✓	
90. Inclusion and harmony initiatives are conducted and evidenced.			✓	
91. Constitutional values/professional ethics sensitization activities are conducted and documented.				✓
92. Commemorative days/events celebrated by department are recorded with reports/photos.			✓	
93. Departmental distinctiveness is documented with outcomes			✓	
94. SWOT (min 5 points each) and future plan are prepared and aligned to strategy.		✓		



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Summary:

Strengths: The IT department follows a structured academic process aligned with institutional objectives. TLP are systematic and comply with prescribed guidelines. Faculty ensure clear delivery of curriculum and maintain satisfactory academic discipline.

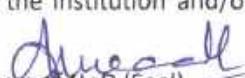
Areas for Improvement:

The department shows limited engagement in advanced technical and research-oriented activities. Scope exists for enhancing innovation, analytical depth and evidence-based documentation. Greater focus on emerging technologies and continuous improvement is required.

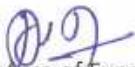
Declaration

I declare that the information provided is correct as per records available with the institution and/or documents enclosed.

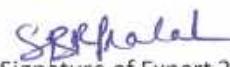
Date: 16 - 9 - 2025


Signature of HOD (Seal)

Head of the Department
Dept. of Information Technology
DVR & Dr. HS MIC College of Technology
Kanchikacherla, Krishna Dt
Andhra Pradesh, India - Pin: 521180


Name & Signature of Expert 1 with Date

Dr. G. Rajesh
Professor,
Dept. of ME


Name & Signature of Expert 2 with Date

Dr. S. Babu Rajendra Phatale
Assoc. Prof
Dept. of CSE

